

# Aldwick Parish Council

Aldwick Parish Offices 88 Pryors Lane Aldwick West Sussex PO21 4JF

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CHAIRMAN: Cllr Mrs L. Richardson. CLERK/RFO: Sue Batey. Deputy Clerk: Mary Halpin

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## MINUTES OF THE MEETING OF THE AMENITIES COMMITTEE

### Held on Monday, 29<sup>th</sup> JUNE 2020 at 6.30 pm this meeting was held virtually via Microsoft Teams.

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**Present:** Cllr Mr J. Bass (Chairman), Mrs S Coppard (Vice-Chairman), Cllr Mr R Gotheridge  
Cllr Mrs Richardson, Cllr Mrs S Stallard, Cllr Mrs C Birch and Cllr Mrs G Edom.

**In Attendance:** The Clerk

**Apologies received:** Cllr Mr A. Smith (ex-officio), Cllr Mrs J Rufey - unable to connect to the meeting,  
Apologies accepted and approved.

The meeting opened at: 6.37pm

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#### 001.20a **Declarations of Interest by Members**

None.

#### 002.20a **To approve the Minutes of the Amenities Meeting held on Monday, 9<sup>th</sup> March 2020.**

Resolved, members agreed that the minutes of the meeting of Monday, 9<sup>th</sup> March 2020, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

#### 003.20a **Any matters the Chairman wishes to lay before the Committee relevant to Amenities for information.**

The Chairman updated members regarding min no: **094.19a That the Amenities Committee consider how best to commemorate the 75<sup>th</sup> anniversary of the cessation of World War II in Europe and put their findings to the next Council meeting for support.** This event was cancelled due to the covid-19 situation. The Chairman stated that he is now working on moving the event to coincide with the Remembrance Service due to be held on the 11<sup>th</sup> November 2020 and that it will included the 75<sup>th</sup> anniversary of VJ Day.

#### 004.20a **Clerk's Report and Actions**

055.19a Re-placement Plaque in Nyetimber Road is still being processed.

088.19a A thank you letter on behalf of Aldwick Parish council has been sent.

093.19a Members submissions regarding the 'infrastructure list' is still open. There are no submissions to date so this will roll over to the next Amenities Meeting.

#### 005.20a **To receive;**

**Questions from members of the public / Representations from any Councillor who has a prejudicial interest in any of the following agenda items – None**

#### 006.20a **To receive reports and updates on:**

a. **Footpaths** – Nothing reported.

b. **Allotments** – The clerk reported that all Allotments Plots were occupied.

c. **Ditches/Drainage** – Nothing reported.

d. **Anti-Social Behaviour issues** – **Nothing** reported.

e. **Avisford Park/Westmead Public Conveniences** – Nothing reported.

**007.20a To receive updates from the following Working Groups.**

**Council Facilities Working Group** – No updates to report.

**Tree Planting Group** – It was reported that the group are now focusing on identifying public amenity trees requiring a Tree preservation order and that a list of 12 trees would be proposed to the amenities committee for approval prior to submission to Arun District council for consideration.

**Solar Panel group** – The group stated that another meeting was to be arranged shortly to establish budgetary and timeline outcomes.

**008.20a Correspondence for the Amenities Committee.**

All appropriate correspondence for the amenities committee is emailed to members on a regular basis.

The date and time of the next Virtual Amenities Committee meeting is:

**Monday, 24<sup>th</sup> August 2020 to be held via Microsoft Teams.**

The meeting closed at @ 6.55 p.m.