

# Aldwick Parish Council

Aldwick Parish Offices, 88 Pryors Lane, Aldwick, West Sussex PO21 4JF

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COUNCIL CHAIRMAN: Cllr Mrs L Richardson CLERK/RFO: Sue Batey ASST. CLERK: Mary Halpin

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## MEETING OF THE FINANCE COMMITTEE

I hereby give you Notice that a meeting of the Finance Committee of Aldwick Parish Council to be held on **Monday, 27<sup>th</sup> July 2020 at 6.30pm** in the Parish Offices and all members of the Committee are hereby summoned to attend.



Clerk/RFO

**Dated: 20<sup>th</sup> July 2020**

Attention is drawn to the requirement for all Councillors to make a declaration of personal or prejudicial and/or pecuniary interests that they may have in relation to items on this agenda. They are reminded to make any declaration at any stage through the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.

## AGENDA

1. Apologies for Absence.
2. Declarations of Interest.

Members and officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officers should make their declaration by stating:

  - a) the item they have the interest in
  - b) whether it is a pecuniary, personal and/or prejudicial interest
  - c) the nature of the interest
  - d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under item 5
3. To approve the minutes of the Finance Committee Meeting held on Monday, 16<sup>th</sup> March 2020.
4. Clerk's Actions and Report  
074.19f/066.19f – **That Aldwick Parish Council invest £10,000 in The Aldwick Community Society to assist with the purchase of the building and freehold, (Formally: The Ship Inn - Aldwick Street).** Proposed to Council on 15<sup>th</sup> June 2020 and Council agreed the following:  
Min no. **011.20c** Deferred for 3 months due to the current Covid-19 pandemic situation.
5. To receive:
  - Questions from members of the public
  - Representations from any Councillor who has a personal/prejudicial or pecuniary interest in any of the following agenda items.
6. Any such matters that the Chairman may wish to bring to the attention of the Finance Committee.
7. To appoint members to the 2021/2022 Budget Working Group – the first meeting to be held in October 2020.
8. To discuss the financial implications of purchasing a laptop for each member. This may be required to allow the Council to function virtually as a consequence of the ongoing Corona-Virus restrictions and requirements of a possible 'Hybrid' approach to future meetings Prior to this being proposed to Council for a decision the committee are asked to evaluate the costs and current and future budgetary effects, *the Clerk will be issuing some relevant information and specification requirements.*

9. To agree the bank/cash/credit card transactions report for 6<sup>th</sup> March 2020 to 17<sup>th</sup> July 2020. To agree invoices received/paid, cheque books, payroll, Bank statements and accounts. (Members to select invoice numbers to carry out internal audit check and note any telephone banking transactions or credit card transactions), *see ATTI*.
10. Correspondence for the Finance Committee.

Date and time of next meeting:                    **TBA**

**Members of the public are welcome to attend all Council and Committee meetings.  
Please check [www.alldwickparishcouncil.gov.uk](http://www.alldwickparishcouncil.gov.uk) for any cancellations.**

**Members of the public wishing to join this virtual meeting please ring [+44 20 3855 5465](tel:+442038555465)  
United Kingdom, London (Toll) (local charges apply) and use **Conference ID: 292 136 108#****