

Aldwick Parish Council

Aldwick Parish Offices, 88 Pryors Lane, Aldwick, West Sussex PO21 4JF

Tel & Fax: 01243 263330 Email: clerk@aldwickparishcouncil.gov.uk

COUNCIL CHAIRMAN: Cllr Mrs L Richardson CLERK/RFO: Sue Batey ASST. CLERK: Mary Halpin

MEETING OF THE FINANCE COMMITTEE

I hereby give you Notice that a meeting of the Finance Committee of Aldwick Parish Council to be held on **Monday, 16th March 2020 at 7pm** in the Parish Offices and all members of the Committee are hereby summoned to attend.



Clerk/RFO

Dated: 10th March 2020

Attention is drawn to the requirement for all Councillors to make a declaration of personal or prejudicial and/or pecuniary interests that they may have in relation to items on this agenda. They are reminded to make any declaration at any stage through the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.

AGENDA

1. Apologies for Absence.
2. Declarations of Interest.
Members and officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.
Members and officers should make their declaration by stating:
 - a) the item they have the interest in
 - b) whether it is a pecuniary, personal and/or prejudicial interest
 - c) the nature of the interest
 - d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under item 5
3. To approve the minutes of the Finance Committee Meeting held on Monday, 3rd February 2020.
4. Clerk's Actions and Report - None for this meeting.
5. To receive:
 - Questions from members of the public
 - Representations from any Councillor who has a personal/prejudicial or pecuniary interest in any of the following agenda items.
6. Any such matters that the Chairman may wish to bring to the attention of the Finance Committee.
7. That Aldwick Parish Council invest £10,000 in The Aldwick Community Society to assist with the purchase of the building and freehold, (Formally: The Ship Inn -Aldwick Street). (Members requested at the Finance Meeting of the 3rd February 2020 that a briefing/information pack be supplied prior to this meeting from the Aldwick Community Society). Proposed by the Finance Committee min no: 066.19f. – *see ATT 1 supplied briefing/information pack.*
8. To agree and propose to Council that the Parish Council insurance for 2020/2021 is renewed with Ecclesiastical on a 3yr agreement. The annual premium for 2020/2021 is £2008.89 and has been recommended by Came & Company, local council insurance brokers, *see ATT 2.*
9. To agree the bank/cash/credit card transactions report for 17th January 2020 to 5th March 2020. To agree invoices received/paid, cheque books, payroll, Bank statements and accounts. (Members to select invoice numbers to carry out internal audit check and note any telephone banking transactions or credit card transactions), *see ATT3.*
10. Correspondence for the Finance Committee.

Date and time of next meeting:

Monday, 11th May 2020 @ 7pm

Meetings of the Committee are open to the public