

Aldwick Parish Council

Aldwick Parish Offices 88 Pryors Lane Aldwick West Sussex PO21 4JF

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CHAIRMAN: Cllr Mrs L. Richardson. CLERK/RFO: Sue Batey. ASS'T. Clerk: Mary Halpin

MINUTES OF THE MEETING OF THE AMENITIES COMMITTEE

Held on Monday, 20th April 2019 at 6.30 pm at Aldwick Parish Offices.

Present: Cllr Mr A. Smith, Cllr Mrs S Coppard (Vice-Chairman), Cllr Mrs J Rufey,
Cllr Mrs L Richardson, Cllr Mr J. Bass (Chairman) Cllr Mrs S Stallard & Cllr Mr Gotheridge.

In Attendance: The Clerk, The Ass't Clerk and 4 Members of the Public, Cllr Mrs Birch and Cllr Mrs Edom

Apologies received: Apologies accepted and approved.

The meeting opened at: 6.30 p.m.

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- 001.19a To elect a Chairman of Amenities for the civic year 2019/2020**
Cllr Mr Bass was proposed and seconded and duly elected.
- 002.19a To elect a Vice-Chairman of Amenities for the civic year 2019/2020**
Cllr Mrs Coppard was proposed and seconded and duly elected.
- 003.19a Apologies for Absence - None**
- 004.19a Declarations of Interest by Members**
None.
- 005.19a To approve the Minutes of the Amenities Meeting held on Monday, 25th March 2019.**
Resolved, members agreed that the minutes of the meeting of Monday, 25th March 2019, having been circulated in advance, be taken as read and signed by the Chairman as a true record.
- 006.19a Any matters the Chairman wishes to lay before the Committee relevant to Amenities for information.**
None for this meeting.
- 007.19a Clerk's Report and Actions**
- 087.18a** The posts safeguarding the Parish Council parking area have been installed.
- 088.18a** 1 x No Parking sign has been installed at a cost of £72.00 + VAT (please note: only 1 was required)
- 089.18a** 3 x new Parish Building signs have been installed at a cost of £792.00 + VAT. (Please note: combined new sign costs £950.40. The committee authorised £1,200 under min nos. 088.18a & 089.18a).
(These items were agreed under 2018/2019 Terms of Reference and Delegated Powers of the Amenities Committee).
- 008.19a To receive;**
- Questions from members of the public –**
- Vice Chairman of the West Mead Residents committee – requested a metal gate for the exterior of the cricket club as a deterrent to ongoing anti-social behaviour.
The Chairman responded that Arun District Council own the grounds which are managed by a contractor. The Chairman stated that the Cricket Club can apply for discretionary grant from the Parish Council and permissions from the landowner/property owner must be included.
 - A resident requested that a dog bin be placed at the beach café opposite Marine Park Gardens.
The Clerk responded that there are more than three bins in West Park and one at the Waverly and that there would be an issue around health and safety regarding placing the bin near a restaurant or the beach

huts. The Clerk informed the resident that ordinary bins can be used provided proper disposal bags are used.

- o A resident requested that a visual sign be placed for No Cycling at the Waverly end of the beach to prevent cyclists who may not speak English using the path. The Clerk stated that the signage regarding the issue of cyclists is being dealt with by Arun District council.

Representations from any Councillor who has a prejudicial interest in any of the following agenda items – None.

009.19a To agree and recommend to Council the Terms of Reference and Delegated Powers of the Amenities Committee for 2019/2020.

Seconded and carried.

010.19a To receive reports and updates on:

- a. Footpaths** – Nothing to report
- b. Allotments** – The allotments representative reported that there are currently no vacancies and a small waiting list.
- c. Ditches/Drainage** – Nothing to report.
- d. Anti-Social Behaviour issues** – Some anti- behaviour episodes at West Meads already reported. Anti-Social behaviour issues taking place at the Aldwick Duck Pond have been reported to the Police. A resident reported that the Arun District Council sign indicating a Children’s play area at West Meads has been damaged.
A resident reported that there has been some vandalism of the public toilets at West Meads and that it had been reported.
- e. Avisford Park/Westmeads Public conveniences** – Cllr Smith reported that he will take photographs of the completed work at West Meads and will carry out checks prior to the Play Ranger sessions at West Park and Avisford Park.

011.19a To receive updates from the following working groups

- a. Heating Working Group** – the Clerk reported that communication is ongoing with Places for People regarding signing the SGN document.
- b. Council Facilities Working Group** – A Councillor reported that the renovation of the Parish Council toilets is almost complete and that a great job was done by the contractor.

012.19a Correspondence for the Amenities Committee

The Clerk asked members to distribute the Play Ranger leaflets.

The date and time of the next Amenities meeting is;

Monday 1st July, 2019 @ 6.30pm.

The meeting closed at 7.10 p.m.