

# Aldwick Parish Council

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Chairman: Cllr Mrs L. Richardson Clerk/RFO: Sue Batey Asst Clerk: Mary Halpin

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## Minutes of the 414<sup>th</sup> Meeting of the Parish Council Held on Monday, 14<sup>th</sup> January 2019 at 7pm

In the Aldwick Parish Council Office.

**Those present:** Cllr Mrs L Richardson (Chairman), Cllr Mr J Bass (Vice-Chairman), Cllr Mrs J Rufey, Cllr Mr T Mullings, Cllr Mr A Smith, Cllr Mr R Gotheridge, Cllr Mrs S Coppard, Cllr Mrs S. Stallard & Cllr Mr R. Dyer,

**In attendance:** The Clerk, The Ass't Clerk 2 Members of the public & District Cllr Mr P. Hitchins.

**Apologies:** Cllr Mr Lineham – at hospital caring for a family member, Cllr Mr I Manion – unwell, apologies accepted and approved.

**The meeting opened at: 7.00 p.m.**

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122.18c **Declarations of interest by Members – None**

123.18c **To approve the minutes of the Council Meeting (413) held on Monday, 3<sup>rd</sup> December 2018.**  
Resolved, that the Minutes of the Council Meeting held on Monday, 3<sup>rd</sup> December 2018 having been circulated in advance and read be adopted as a true record and carried.

124.18c **The Clerk's Report and Actions - None**

125.18c **Questions from members of the public -None  
& Representations from any Councillor who has a prejudicial interest in any of the following –  
None**

126.18c **Any matters that the Chairman may wish to bring to the notice of the Council for information.**  
None.

127.18c **To consider reports from Arun district Councillors and West Sussex County Councillors representing Aldwick.**  
Cllr Mr Hitchins – Nothing to report

128.18c **To Receive the minutes from the following Committees:**  
a) **Planning** Dated: 17<sup>th</sup> December 2018 & 7<sup>th</sup> January 2019 - received.  
b) **Amenities** Dated: None 17<sup>th</sup> December 2018 meeting was cancelled.  
c) **Finance** Dated: 10<sup>th</sup> December 2018 – received

129.18c **The Planning Committee has proposed the following recommendations:**

172.18pl	<b>To discuss and recommend to Council any comments regarding Arun District Council's Community Infrastructure Levy (CIL) Preliminary Draft Charging Schedule- Consultation Version - December 2018. Comments to be sent to Arun by 21<sup>st</sup> January 2019.</b> Having discussed the item, Members agreed that more information is needed on the maximum amount of discretionary relief that can be	Seconded & carried
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	granted as well as more information on exemptions. Members also agreed that information is needed on how both discretionary relief and exemptions are applied and by whom. Members further agreed that clearer maps outlining where each zone begins and where these intersect with parish boundaries was required. Members requested that these deliberations be referred to Full Council	
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**130.18c The Amenities Committee has proposed the following recommendations:**

	None for this meeting	
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**131.18c The Finance Committee has proposed the following recommendations:**

<b>057.18f</b>	<b>To agree that Victim Support is awarded a Discretionary Grant from the 2018/2019 allocation. The requested amount is up to £150.00 and propose to Council.</b> Proposed, seconded and agreed that Victim Support is awarded £150.00 as a Discretionary Grant. Members requested that this be proposed to Council.	Seconded & Carried
<b>059.18f</b>	<b>To agree the 2019/2020 draft budget recommended by the Budget working group</b> Proposed, seconded and agreed. Members requested that this be proposed to Council. Cllr Dyer stated that he did not think the earmarked reserve heading 'Gas Supply' was adequate and that he would propose a more acceptable title at the next Finance meeting.	Seconded & carried
<b>060.18f</b>	<b>To agree the 2019/2020 precept requirement for Aldwick Parish Council is £90,000</b> Proposed, seconded and carried. Members requested that this be proposed to Council.	Seconded & Carried
<b>061.18f</b>	<b>To agree the earmarked reserves for 2019/2020, recommended by the Budget working group,</b> Proposed, seconded and carried. Members requested that this be proposed to Council.	Seconded & Carried
<b>062.18f</b>	<b>To agree the Direct Debits for 2019/2020 as stated on the draft Budget Sheet</b> Proposed, seconded and carried. Members requested that this be proposed to Council.	Seconded & Carried

**132.18c To retrospectively agree that Aldwick Parish Council apply for a National Lottery Award for £8,500 towards the costs of fitting gas central heating into the Parish Building. (The application was submitted to the National Lottery Awards on the 19<sup>th</sup> November 2018).**  
Proposed, seconded and carried

**133.18c To receive an update on the Parish Reception event (25<sup>th</sup> January 2019) and agree Councillor Assistance arrangements.**  
The Chairman and Clerk gave a summary of the arrangements and requested that Members ensure they make themselves available for the setting up and clearing away of the event. The Vice Chairman informed members that the Willowhale Hall would be open from 6pm.

**134.18c That Cllr Mrs Coppard join the Planning Committee.**  
Proposed, seconded and unanimously approved.

**135.18c That Cllr Mrs Coppard join the Amenities Committee.**  
Proposed, seconded and unanimously approved.

- 136.18c**      **That Cllr Mrs Coppard join the Finance Committee.**  
Proposed, seconded and unanimously approved.
- 137.18c**      **To consider reports from Councillors who are Council Representatives on outside bodies.**  
**Cllr Mr Dyer** gave an account of his meetings with Rose Green Infants & Junior schools in his capacity as Liaison Officer.  
**Cllr Mr Smith** reported that the forthcoming Highways & Transport sub-committee meeting has been cancelled and that a replacement date has yet to be confirmed.
- 138.18c**      **Questions to the Chairman or clerk previously submitted in writing.**  
None for this meeting.
- 139.18c**      **Correspondence –**
- (i) An email from a local resident seeking an update on progress regarding the Traffic/ Speeding meeting to be held by Aldwick County Councillors. The Clerk informed members that this had been forwarded to the County Council Members requesting an update.
  - (ii) The Clerk reported that the lighting on the lower ground floor of the Parish building had been replaced with LED lighting and that the emergency lighting requires updating and sensor lighting for the car park installed in line with Health & Safety systems.

Date and time of next meeting:

**Monday, 25<sup>th</sup> February at 7pm**

The meeting closed at 7.42 p.m.

**Meetings of the Council are open to the Public**

Note that attachments are not distributed with copies of the minutes but are available for inspection with the master copy of the minutes in the Council offices.