

Aldwick Parish Council

Aldwick Parish Offices, 88 Pryors Lane, Aldwick, West Sussex PO21 4JF

Tel & Fax: 01243 263330 Email: clerk@aldwickparishcouncil.gov.uk

COUNCIL CHAIRMAN: Cllr Mrs L Richardson CLERK/RFO: Sue Batey ASST. CLERK: Mary Halpin

MEETING OF THE FINANCE COMMITTEE

I hereby give you Notice that a meeting of the Finance Committee of Aldwick Parish Council to be held on **Monday, 21st January 2019 at 7pm** in the Parish Offices and all members of the Committee are hereby summoned to attend.



Clerk/RFO

Dated: 15th January 2019

Attention is drawn to the requirement for all Councillors to make a declaration of personal or prejudicial and/or pecuniary interests that they may have in relation to items on this agenda. They are reminded to make any declaration at any stage through the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.

AGENDA

1. Apologies for Absence.
2. Declarations of Interest.

Members and officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officers should make their declaration by stating:

 - a) the item they have the interest in
 - b) whether it is a pecuniary, personal and/or prejudicial interest
 - c) the nature of the interest
 - d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under item 5.
3. To approve the minutes of the Finance Committee Meeting held on Monday, 10th December 2018.
4. Clerk's Actions and Report
 - 059.18f – 2019/2020 Budget agreed by Council min no.131.18c
 - 060.18f – 90k precept for 2019/2020 agreed by Council and requested from Arun District Council min no.131.18c
 - 061.18f – 2019/2020 earmarked reserves agreed by Council min no. 131.18c
 - 062.18f – 2019/2020 direct debits agreed by Council min no. 131.18c
5. To receive:
 - Questions from members of the public
 - Representations from any Councillor who has a personal/prejudicial or pecuniary interest in any of the following agenda items.
6. Any such matters that the Chairman may wish to bring to the attention of the Finance Committee.
7. Differed from the last meeting min no. 058.18f
To agree that Bognor Regis Neighbourhood Watch is awarded a Discretionary Grant from the 2018/2019 allocation. The requested amount is £250.00 and propose to Council.
8. To agree that the wording of the earmarked reserve heading 'Gas Supply' be amended to 'installation of Gas Supply to the Parish Council Offices' in order to clarify that the £5,000 allocation is for gas installation and not gas consumption.
9. To agree the bank/cash/credit card transactions report for 30th November 2018 to 10th January 2019. To agree invoices received/paid, cheque books, payroll, Bank statements and accounts. (Members to select invoice numbers to carry out internal audit check and note any telephone banking transactions or credit card transactions), *see ATTI*
10. Correspondence for the Finance Committee.

Date and time of next meeting: **Monday, 4th March 2019 @ 7pm**

Meetings of the Committee are open to the public