ALDWICK PARISH COUNCIL

Aldwick Parish Offices, 88 Pryors Lane, Aldwick, West Sussex. P021 4JF
Tel and FAX: 01243 263330 **E-mail:** office@aldwickparishcouncil.gov.uk
Chairman: Cllr Guy Purser **Clerk**: Heather Knight

Dear Sir/Madam,

You are duly summoned to an Ordinary Meeting (485) of Aldwick Parish Council that will be held on **Tuesday 20th October 2026** at **7.00pm** at the Parish Offices, and all members of the Council are hereby summoned to attend.

H.V. Knight

Clerk to the Parish council Dated**:** 13th October 2026

Members of the public may speak at the discretion of the Chairman. Contributions are normally limited to no more than three minutes.

AGENDA

1. Apologies for Absence.

2. Declarations of Interest.

Attention is drawn to the requirement for all Councillors to make a declaration of prejudicial or other interest that they may have in relation to items on this agenda. They are reminded to make a declaration at this point, or at any stage through the meeting if they have not done so beforehand and, if necessary, leave the meeting as required by the Local Government Act 2000.

3. To approve as a correct record the minutes of the Council Meeting held on 22nd September 2026 *(attached).*

To receive Clerk's Report and Actions (for information only).

4. Any such matters as the Chairman may wish to bring to the attention of the Council (for information only).

5. Public session: To receive representations from members of the public relating to items on the agenda.

6. To receive reports from the District Councillors and County Councillors representing Aldwick.

7. To note recent representation from a resident regarding antisocial behaviour and criminal damage to private property; To consider any updated information and any further action by the Parish Council (referred from Council meeting 22nd September 2026, Min. 79)

8. Committee meetings: To receive minutes of Committees and any recommendations for consideration:

8.1 Planning Committee meeting held 6th October 2026. *(attached)*

9. Working Group Reports and Recommendations for consideration:

9.1 Route 600 Bus Shelter WG – Notes from WG meeting 30th September 2026 *(attached)*;

To consider recommendations regarding bus shelter installations or improvements, and to consider acquisition transfers and future maintenance, where currently under other ownership.

9.2 Business Plan WG – Report from WG meeting 12th October 2026, which reviewed the Council Survey *(attached);*

To consider items or projects for inclusion in the Council's Business Plan 2026-2031 – Members are asked to review the survey results and provide at least one other suggestion to consider.

9.3 Grant Aid WG – Verbal report from WG meeting 15th October 2027

To consider recommendations from WG as per schedule circulated *(to follow).*

9.4 Budget 2027-28 WG – Verbal report from WG meeting 13th October 2026.

To consider any initial recommendations arising from WG meeting

9.5 Christmas Event Working Group – Verbal report from WG meetings 30th September and 19th October 2026.

To consider any recommendations arising, including anticipated costs, for the Christmas event.

10. TRO Silverston Avenue and Marine Drive West: To review updated information following meeting with WSCC Highways Assistant Area Manager; To consider whether to submit a Community Traffic Regulation Order (CTRO) for Silverston Avenue only, or include Marine Drive West in a Community Highways Scheme (CHS) application. If pursuing either, to agree scope of restrictions to apply. *(attached)*

11. Amenities:

11.1 Summer Youth Activities: Verbal update on sports coaching and skateboard coaching half term sessions, following licence application and liaison with contracted service providers.

12. Finance:

12.1 To receive financial reports for Cashbooks 1, 2, 3, 4 and 5 for month ending 30th September 2026, and to confirm that cashbook reconciliations agree to bank statements *(to follow);*

12.2 – To receive Income & Expenditure budget comparison reports to 30th September 2026 *(to follow)*;

12.4 – To receive summary of Earmarked Reserves to 30th September 2026 *(to follow).*

13. To consider moving Rialtas accounts software from desktop to web hosted, for either single user at additional £212 (ex VAT) annually or two users at additional £418 (ex VAT) annually; If approved, to consider whether to migrate immediately for current fiscal year, at the pro-rated cost of £109 (ex VAT) single user or £209 (ex VAT) two users, or to migrate from 1st April 2027 *(attached).*

14. Community Emergency Hubs: To confirm date for whole council training session by WSCC officers *(circulated)*

15. To note details of joint West and East Sussex Associations of Local Councils (WSALC) AGM and Conference on 4th November 2026; To note attendance of Parish Council representatives, or to appoint up to 2 proxy representatives; To consider any submissions to be put the WSALC Board.

16. To consider supporting amended Dependants' Carers' Allowance proposal to the Government by NALC and Weymouth Town Council, by writing to MP to extend current principal council rights to pay councillors via allowance for child/dependants' care to include parish/town councils *(attached)*.

17. To agree any attendance at Arun DC Community Safety Project Showcase Event on Wednesday 18th November 2026, 10am-12pm, K2 Youth & Community Centre, Littlehampton *(attached).*

18. To agree, if wished, a Member to observe the Arun District Council Arun Flood Forum meeting on Thursday 5th November, 6-8pm, Civic Centre, and consider any questions for the forum *(attached)*.

19. To consider whether to formally respond to WSCC consultation ' Help Shape the Future for Young People in West Sussex', informing it new Youn People's Strategy link at: West Sussex Young People's Strategy 2027-2032: Have Your Say | Your Voice West Sussex – deadline 11.55pm 26th October 2026.

20. Representatives to External Bodies: To receive brief reports of Council representation at external meetings or organisations.

21. To approve List of Payments for authorisation *(to be circulated).*

22. Correspondence – to note Correspondence List *(to follow)*.

23. Date and time of next Council Meeting: Tuesday 17th November 2026 at 7pm.

Members of the press and public should be aware that being present at a meeting of the Council will be deemed as the person having consented to being recorded (photograph, film or audio recording) at the meeting by any person present.