



ALDWICK PARISH COUNCIL

Aldwick Parish Offices, 88 Pryors Lane, Aldwick, West Sussex. PO21 4JF
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Chair: Cllr Guy Purser **Clerk:** Heather Knight **Ass. Clerk:** Alison Colban

Minutes of the **PLANNING COMMITTEE MEETING OF THE PARISH COUNCIL**
Held on **7th July 2026 at 7.00 pm** in the Aldwick Parish Council Chamber.

Those present: Cllrs J Ruffey (Chair), Cllr M Warden (Vice Chair) & Cllr G Purser. There were no members of the public.

In attendance: Ms A Colban (Assistant Clerk)

The meeting opened at 7.00pm.

8. Apologies for Absence

Apologies were received and reason approved from Cllr D Thas for personal commitments. Apologies accepted by all.

9. Declarations of Interest – There were two declarations of interest made from Cllr Ruffey in respect of Applications AW/84/26/HH and AW//113/26/T.

10. Approval of Minutes

It was **RESOLVED** to approve that the Minutes of the meeting held on the 2nd June 2026 were a correct record and that the Committee Chair signed them. Cllr G Purser proposed & Cllr M Warden seconded, and all agreed.

11. Any such matters as the Chairman may wish to bring to the attention of the Committee for information only. None

12. Appeal Notification Letter from Arun DC re 1 Shipfield Aldwick PO21 4AE – Fell 1 No Monterey Cypress. The Chairman read the appeal letter out and confirmed that no further submissions were able to be made and we had not objected to it previously.

13. Adjournment for Public questions – None

14. Planning Applications

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to Arun District Council, attached to these Minutes as Appendix 1.

15. Date and time of next Planning Committee Meeting

4th August 2026.

The meeting closed at 7.25pm.

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CHAIRMAN

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DATED

Appendix 1

Planning Applications considered at the meeting held 7th July 2026, and Parish Council's recommendations to Arun District Council

AW/79/26/HH – 3 Bay Walk Aldwick PO21 4ET

Rear single storey extension with balcony above. Minor fenestration changes, new patio area and 'below ground' swimming pool. (This application may affect the character and appearance of the Aldwick Ban Conservation Area). **No Objection**

AW/83/26/HH – 1 St Peters Close PO21 5QA

Erection of a single-storey rear extension replacing an existing conservatory, with a new set of bifold doors to the rear, rectangular window to the southeast side elevation and three velux windows in the rear pitched roof. **No Objection**

AW/80/26/HH – 4 Downing Close Aldwick PO21 5QG

Erection of attached single storey rear annex – same proposals as existing permission AW/277/23/HH. **No Objection**

AW/84/26/HH – 1 Furse Feld Aldwick Bognor Regis PO21 2RE

Proposed single storey rear extension. One and a half storey side chalet extension incorporating annexe at ground floor. Detached garage. **No Objection**

AW/90/26/HH – 27 Kingsway Aldwick PO21 4DH

Extension of the existing driveway and new front boundary fence and gates. This application may affect the character and appearance of the Craigwell House Aldwick Conservation Area. **No Objection**

AW/92/26/HH – 9 Marquis Way Aldwick PO21 4AT

Enlargement of first floor dormer window above garage to include French doors, sidelights and glass balustrade. **No objection**

AW/94/26/T – 1 Kingsway Aldwick PO21 4DQ

Crown reduction to 1 No. Norway Maple (T1) to leave a Northerly spread of 5.5m, Southerly spread of 8m and Westerly spread of 6m. **No Objection**

AW/95/26/T – 24 Wychwood Close Aldwick PO21 4DW

Fell 1 No. English Oak (T1) **No Objection** and the Councillors agreed with the Principal Tree Officer.

AW/101/26/T – 35 Willowhale Avenue Aldwick PO21 4BG

Crown reduction to 4 No. Macrocarpa trees to leave a height of 11m and spread of 9m. **No Objection**

AW/104/26/T – 17 Margaret Close Aldwick PO21 3AA

Crown reduction to 1 no. Lime to previous pollard points, leaving 0m spread. Crown lift to 1 no. Maple to 4m from ground level, crown reduction to leave an Easterly spread of 3m. Remove overhanging limb over garden room on 1 no. Ash. **No Objection**

AW/105/26/HH – 45 The Drive Adwick PO21 4DS

Erection of front and side boundary wall and gate, free standing car port. This application may affect the character of the Craigwell House, Aldwick Conservation Area. **No Objection**

AW/106/26/HH – 2 Leecroft Aldwick PO21 3SY

Single storey extension to rear of property. **No Objection**

AW/107/26/T – Flat 28 Trotyn Croft Aldwick PO21 3TX

Crown lift to 1 no. Common Lime (A) to 2.75m from ground level. **No Objection**

AW/110/26/T – La Vistana 4 Colts Bay Aldwick PO21 4EH

Reduce sides of 1 x Oak Tree to leave 2m all round and reduce height to leave 8m. **Object** on the grounds that the proposed works were too severe and would refer the matter to Arun DC Arboricultural Officer.

AW/111/26/T – 19 Gossamer Lane Aldwick PO21 3AT

Fell 1 No Beech Tree. **Object** as the Councillors could not see any reason to fell the tree, although agreed it needed some attention, but would ask that it be referred to Arun DC Arboricultural Officer.

AW/113/26/T – Easter Cottage Aldwick Street Aldwick PO21 3AW

Fell 1 No Walnut Tree. **Object** as the Councillors could not see any reason to fell the tree, although agreed it needed some attention, but would ask that it be referred to Arun DC Arboricultural Officer.

AW.114/26/T – 231 Aldwick Road Aldwick PO21 3QG

Pollard back to previous knuckles to leave height at 4.6m and lateral spread at 3.7m 1 No Willow Tree (T1) and pollard back to previous knuckles to leave a height at 6.7 and spread at 4.6m 1 No Willow Tree (T2). **No Objection**

AW/115/26/T – 45 The Drive Aldwick PO21 4DS

Crown lift to 1.5m from ground level to 1 No. Mature Yew Tree Dome. **No Objection**

AW/117/26/T – 31 West Drive Aldwick PO21 4LY

Reduce height to 11-12m and reduce spread to 4-5m to 1 No Sycamore Tree (T1). **No Objection**

AW/118/26/T – Verge outside 33 The Fairway Aldwick

Reduce crown to 9m, reduce spread from east to west to 4-5m and south spread to 2m and lift crown to 2.2m to 1 No Sorbus tree. **No Objection**

AW/119/26/T – Verge outside 12 A'Becket's Avenue Aldwick

Reduce spread to 2m from side nearest resident's hedge and lift crown to 2.2m to 1 No. Chinese Privet. **No Objection**