



ALDWICK PARISH COUNCIL

Aldwick Parish Offices, 88 Pryors Lane, Aldwick, West Sussex. P021 4JF
Tel and FAX: 01243 263330 E-mail: office@aldwickparishcouncil.gov.uk
Chairman: Cllr Guy Purser Clerk: Heather Knight

Dear Sir/Madam,

You are duly summoned to an Ordinary Meeting (482) of Aldwick Parish Council that will be held on **Tuesday 21st April 2026 at 7.00pm** at the Parish Council Offices, and all members of the Council are hereby summoned to attend.

H.V. Knight

Heather Knight (Mrs)
Clerk to the Parish council

Dated: 14th April 2026

Attention is drawn to the requirement for all Councillors to make a declaration of prejudicial or other interest that they may have in relation to items on this agenda. They are reminded to make a declaration at any stage through the meeting if they have not done so beforehand and, if necessary, leave the meeting as required by the Local Government Act 2000.

Members of the public may speak at the discretion of the Chairman. Contributions are normally limited to no more than three minutes.

AGENDA

1. **Apologies for Absence.**
2. **Declarations of Interest and any changes to Registers of Interest.**
3. **To approve as a correct record the minutes of the Council Meeting held on 24th March 2026** (attached). To receive Clerk's Report and Actions (for information only).
4. **Any such matters as the Chairman may wish to bring to the attention of the Council** (for information only).
5. **Adjournment for public speaking:** To receive representations from members of the public relating to items on the agenda.
6. **To receive reports from the District Councillors and County Councillors representing Aldwick.**
7. **Committee meetings:** To Receive and Consider Minutes, Reports and Recommendations of Committees (other than any specific items on this Agenda) as follows:
 - 7.1 To receive minutes of the Planning Committee meeting held on 7th April 2026 (attached).
8. **Amenities**
 - 8.1 Grounds Maintenance Contract
 - a) 2026-27 Contract: Verbal briefing by Clerk.
 - b) Grounds Maintenance Contract 2025-26: To note and ratify settlement of final invoices for outgoing Grounds Maintenance contract.
 - 8.2 Youth Activities
 - a) Summer Skateboard Sessions: To consider provision of free to user skateboard coaching sessions during the school summer break, at cost of £226.00 per 2hr session (exc.VAT), to be funded from budget 4415 and potential Safer Communities Partnership grant application.
 - b) Summer Play Scheme: To note arrangements made to date for South Coast Sports provision of summer activities, as agreed at March meeting;
To consider whether the Council wishes to purchase any other youth activities identified in the report to March meeting, from available budget.
 - 8.3 Allotments

To receive Notes from informal 'Meet & Greet' evening with plot holders held 30th March 2026 – Cllr Huntley to report; To consider requests from plot holders and items arising from the meeting:

 - a) Approval for biannual meeting with plot holders in spring and autumn, and consideration of any costs to council;

- b) Consideration of skip provision – to be a future agenda item, with costs;
- c) Approval for communal composting area to be established, built by plot holders;
- d) Approval for tree mulching service to be established (no cost to council);
- e) Approval for purchase of water tap two-way hose connector between plots 4 and 6 – approximate cost range £10 to £50.00 (inc. VAT);
- f) Approval of costs for painting/weatherproofing of two sheds, approximate cost up to £100.00 (inc. VAT).

8.4 Tree Planting Scheme

To approve order for 10 trees from the WSCC tree donation scheme for Aldwick locations, as budgeted for at £257 per tree (no VAT), funded from Open Spaces & Improvements budget 4410 – Cllr Gotheridge to report

9. Finance

- 9.1** To receive bank reconciliations for Cashbooks 1, 2, 3, 4 and 5 to month end 31st March 2026 (to follow); and to agree bank reconciliations with bank statements, and that these be duly signed;
- 9.2** To receive Income & Expenditure summary report for 31st March 2026 (to follow);
- 9.3** To receive Earmarked Reserves report to month end 31st March 2026 (to follow);
- 9.4** To note receipt of precept 1st instalment, £67,674.50.
- 10. New Bus Shelters, Route 600:** To note County Council invitation to Route 600 Bus Shelter Working Group investigating new bus shelter locations; To consider whether the council wishes to participate (attached).
- 11. Councillor Vacancies:** To note formal Public Notice advertising recent casual vacancy; To consider ways of encouraging applications for co-option to fill any casual vacancies.
- 12. Councillor Training:** To consider any attendance at Planning/NPPF Changes training sessions, delivered by Steve Tilbury Planning Consultant (attached). To consider any other training opportunities for Members.
- 13. Annual Parish Assembly:** To approve final agenda and Chairman's Report (attached).
- 14. Representatives to External Bodies:** To receive brief reports of Council representation at external meetings.
- 15. Correspondence:** To note any correspondence the Clerk wishes to bring to Members' attention.
- 16. Payments:** To approve List of Payments for authorisation (to be circulated).
- 17. Date and time of next Council Meeting:** Annual Council Meeting, Tuesday 19th May 2026 at 7pm, immediately following the Annual Parish Assembly.

Members of the press and public should be aware that being present at a meeting of the Council will be deemed as the person having consented to being recorded (photograph, film or audio recording) at the meeting or video conference by any person present.