



# ALDWICK PARISH COUNCIL

Aldwick Parish Offices, 88 Pryors Lane, Aldwick, West Sussex. P021 4JF  
**Tel:** 01243 263330 **E-mail:** office@aldwickparishcouncil.gov.uk  
**Chair:** Cllr Guy Purser **Clerk:** Heather Knight **Ass. Clerk:** Alison Colban

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Minutes of the **PLANNING COMMITTEE MEETING OF THE PARISH COUNCIL**  
Held on **Thursday 11<sup>th</sup> September 2025 at 7.40pm** in the Aldwick Parish Council Chamber.

**Those present:** Cllr J Rufey (Chair), Cllrs T Bence, F Huntley, G Purser, D Thas

**In attendance:** Ms A Colban (Assistant Clerk)

***The meeting opened at 7.40pm.***

**34. Apologies for Absence**

Apologies were received and reason approved from Cllr M Warden and Cllr M Buckley for (personal commitments). Apologies accepted by all.

**35. Declarations of Interest - None**

**36. Approval of Minutes**

It was **RESOLVED** to approve that the Minutes of the meeting held on the 5<sup>th</sup> August 2025 were a correct record and that the Committee Chair signed them. Cllr T Bence proposed & Cllr F Huntley seconded and all agreed.

**37. Any such matters as the Chairman may wish to bring to the attention of the Committee for information only.**

The Chair read out a n email from ADC regarding the Licensing Act and the renewal of their policy, for which a consultation was available until the 27<sup>th</sup> August.

**38. Adjournment for Public questions**

None.

**39. Planning Applications**

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to Arun District Council, attached to these Minutes as Appendix 1.

**40. Date and time of next Planning Committee Meeting:** It was agreed by all that the planning meeting scheduled on the 23<sup>rd</sup> September should be cancelled. The next meeting will be held on Tuesday, 7<sup>th</sup> October 2025.

***The meeting closed at 8.05.***

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CHAIRMAN

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DATED

## **Appendix 1**

### **Planning Applications considered at the meeting held 11<sup>th</sup> September 2025, and Parish Council's recommendations to Arun District Council**

**AW/169/25/HH** - 47 West Drive Aldwick PO21 4LZ.

Proposed oak framed garage. The Parish Council raised No Objection to this application.

**AW/170/25/T** - Multiple locations on Craigweil Private Estate Craigweil Private Estate Bognor Regis PO21 4DQ.

1 No. Cut leaf Alder (T1) crown lift to 2.5m from ground level and crown spread reduction on the south and north aspects to leave a spread of 3.5m, 1 No. Cherry (T2) remove dead wood, 1 No. Ornamental Apple (T3) crown lift to 2.5m from ground level and remove dead wood, 1 No. Horse Chestnut (T4) reduction to leave a height on 15m with north east aspect crown reduction to leave a spread of 4m, 2 No. Silver Birch (T5) crown reduction to leave a spread of 1.5m, 1 No. Macrocarpa (T6) to fell, 1 No. Acer Crimson King (T7) to fell, 1 No. Large Common Beech (T8) reduce crown to leave a spread to 5.5m, 1 No. Elm (T9) to fell and 1 No. Sorbus Aurea to fell. Cllr Bence declared an interest in respect of the Oak. After discussion it was agreed to Not Object to the crowning of the trees, but it was felt that there was insufficient evidence to support the felling of the other trees. The Parish Council would defer the decision to the Arboriculturist.

**AW/171/25/T** - 1 West Drive Aldwick PO21 4LZ.

1 No. Scots Pine (T1) crown lift to 3m above ground level, overhanging limb reduced to leave a length of 4m and overall radial spread of 5m. The Parish Council raised No Objection to this application.

**AW/172/25/NMA** – 80 Pryors Lane Aldwick PO21 4JB

Nonmaterial amendment following the grant of AW/109/23/PL relating to amendments to the internal layouts and fenestrations. This matter had already been Approve Conditionally on the 22<sup>nd</sup> August 2025.

**AW/176/25/T** - 45 The Drive Aldwick PO21 4DS.

1 No. Cordyline (T1) to fell. This tree is within the Craigweil House, Aldwick Conservation Area. The Parish Council raised No Objection to this application.

**AW/177/25/T** - 21 The Fairway Aldwick PO21 4ES.

1 No. Holm Oak (T1) crown reduction to leave a height of 7m and a spread of 7m. This tree is within the Aldwick Bay Conservation Area. The Parish Council raised No Objection to this application.

**AW/179/25/T** - Bayswater 50 Kingsway Aldwick PO21 4DN.

1 No. Cotoneaster (T1) to fell and replace with a new tree. This tree is within the Craigweil House, Aldwick Conservation Area. The Parish Council raised No Objection to this application.

**AW/183/25/T** - 75 Westminster Drive Aldwick PO21 3RE.

1 No. Silver Birch (T1) crown reduction to leave a height of 13.5m and a spread of 5m (north), 4.5m (east), 5m (south) and 5.5m (west). 1 No. Field Maple (T2) re-pollard crown to leave a height of 12m and a spread 5m (north), 4.5m (east), 3m (south) and 4.5m (west), and a crown lift to 5m from ground level, removing all epicormic growth. The Parish Council raised No Objection to this application.

**AW/185/25/HH** - Marine House Wessex Avenue Aldwick PO21 2QW.

Single storey side/rear extension, first floor side extension and conversion of garage to habitable use. The Parish Council raised No Objection to this application.

**AW/186/25/TC** - 23 The Fairway Aldwick PO21 4ES.

1 No. Macrocarpa (T1) reduction (eastern side) to leave a spread of 3.5m; height will remain 7m and 1 No. Weeping Willow (T2) crown reduction to leave a height of 4m and a spread of 5m. These trees are within the Aldwick Bay Conservation Area. The Parish Council raised No Objection to this application.

**AW/187/25/T** - 1 The Fairway Aldwick PO21 4EL.

1 No. Sycamore (T1) and 1 No. Beech (T2) both to fell. It was agreed by all that there was insufficient evidence as to the reasons for these trees to be felled and would defer it to the Arboriculturist.

**AW/188/25/HH** - 23 Coventry Close Aldwick PO21 3RT.

Proposed single storey rear extension and alterations. The Parish Council raised No Objection to this application.

**AW/189/25/T** - Canons Cottage Canons Close Aldwick PO21 4EB.

Crown lift 1 No. English Oak (T1) to 4m from ground level. Crown reduction to leave northerly and easterly radial spreads of 7m, a southernly radial spread of 6.5m, a westerly radial spread of 5m and a height of 12m. The Parish Council raised No Objection to this application.

**AW/190/25/T** - Little Drewston Canons Close Aldwick PO21 4EB

1 No. English Oak (T1) crown lift to 4m from ground level. Crown reduction to leave northerly spread of 4m, an easterly radial spread of 5.5m, a southernly radial spread of 5m, a westerly radial spread of 4m and a height of 9.5m. The Parish Council raised No Objection to this application.

**AW/193/25/T** - 9 Hornbeam Close Aldwick PO21 4AH

1 No. Sycamore crown reduction to leave a height of 15m and a spread of 6m. The Parish Council raised No Objection to this application.