



# ALDWICK PARISH COUNCIL

Aldwick Parish Offices, 88 Pryors Lane, Aldwick, West Sussex. P021 4JF  
**Tel:** 01243 263330 **E-mail:** office@aldwickparishcouncil.gov.uk  
**Chair:** Cllr Guy Purser **Clerk:** Heather Knight **Ass. Clerk:** Alison Colban

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Minutes of the **PLANNING COMMITTEE MEETING OF THE PARISH COUNCIL**  
Held on **Tuesday 5<sup>th</sup> August 2025 at 7.00pm** in the Aldwick Parish Council Chamber.

**Those present:** Cllr J Rufey (Chair), Cllrs T Bence, M Buckley, F Huntley, G Purser, Diana Thas & No Parishioners

**In attendance:** Ms A Colban (Assistant Clerk)

*The meeting opened at 7.00pm.*

**27. Apologies for Absence**

Apologies were received and the reason approved from Cllr M Warden for (personal commitments).  
Apology accepted by all.

**28. Declarations of Interest** – There were none.

**29. Approval of Minutes**

It was **RESOLVED** to approve that the Minutes of the meeting held on the 8<sup>th</sup> July 2025 were a correct record and that the Committee Chair sign them. Cllr G Purser proposed & Cllr D Thas seconded, and all Councillors agreed.

**30. Any such matters as the Chairman may wish to bring to the attention of the Committee for information only.** The Chairman had nothing to report.

**31. Adjournment for Public questions** – None

**32. Planning Applications**

**33. Date and time of next Planning Committee Meeting**  
2<sup>nd</sup> September 2025.

*The meeting closed at 7.25pm.*

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CHAIRMAN

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DATED

## Appendix 1

### Planning Applications considered at the meeting held 5<sup>th</sup> August 2025, and Parish Council's recommendations to Arun District Council

**AW/128/25/PD** – 97 Aldwick Road Aldwick PO21 2NY

Prior Notification under Schedule 2 Part 3, Class MA for conversion of existing commercial unit (Class E) into studio flat (Class C3(a)). The Parish Council raised No Objection to this application.

**AW/150/25/T** - 40 Barrack Lane Aldwick PO21 4DB.

Reduce height and spread of 2 No Poplars to leave 3-4 meter reductions to reduce the crown all over. The Parish Council raised No Objection to this application.

**AW/151/25/HH** - Tradewinds 7 Arun Way Aldwick PO21 4HF.

Erection of detached garage. The Parish Council raised No Objection to this application.

**AW/153/25/PL** - Gilwynes Court Flat 3 Aldwick PO21 3SQ.

Add platform and ramp to front door. The Parish Council raised No Objection to this application.

**AW/155/25/CLP** - Cherry House 1A Cherry Close Aldwick PO21 3BA

Lawful development certificate for a proposed change of use from a dwelling (C3) to a small children's home (C2). The Parish Council raised No Objection to this application and were in support of it.

**AW/156/25/T** - Alton House 1 Queensway Aldwick PO21 4AG.

1 No. Sycamore (T1) crown reduction to leave a height of 9m and a spread of 3m, except the southern aspect to be a spread of 2.5m. The Parish Council raised No Objection to this application.

**AW/159/25/T** - 2 The Courtyard Fish Lane Aldwick PO21 3AJ.

Crown reduction to 1 No. Beech (T1) to leave a height of 8m and spread of 3.5m. The Parish Council raised No Objection to this application.

**AW/163/25/T** - 30 Stanmore Gardens Aldwick PO21 3AS.

5 No. Leylandii (T1,T2,T3,T4 and T5) to fell. Despite no survey report, the Parish Council raised No Objection to this application.

**AW/162/25/HH** - 17 Grangefield Way Aldwick PO21 4EG.

Move side-back garden fence (2m high) to 3m from the boundary. The Parish Council did not feel they were able to comment on this application as it is unclear as to who owns the land in question and neither was it clear as to what the owners' intentions are, especially regarding the hedge. The Parish Council would ask from the Planners clarification as to the ownership of the land and the owners' proposals before they are able to comment on this application.

**AW/166/25/TAW/166/25/T** - 207 Manor Way Aldwick PO21 4HW.

Crown reduction to 1 No. Eucalyptus (T1) to leave a height of 16m and a spread of 10m. The Parish Council raised No Objection to this application.

**AW/167/25/T** - 16 Rucrofts Close Aldwick PO21 3SL.

1 No. Fraxinus excelsior (T1) crown to be thinned by 20% with southeast spread reduction to leave a spread of 4m and a crown lift to 2.5m from ground level. The Parish Council raised No Objection to this application.