



ALDWICK PARISH COUNCIL

Aldwick Parish Offices, 88 Pryors Lane, Aldwick, West Sussex. P021 4JF
Tel and FAX: 01243 263330 E-mail: clerk@aldwickparishcouncil.gov.uk
Chairman: Cllr Guy Purser Clerk: Heather Knight

Dear Sir/Madam,

You are duly summoned to an Ordinary Meeting (464) of Aldwick Parish Council that will be held on **Tuesday 22nd October 2024** at approximately 7.15pm at the Parish Offices, and all members of the Council are hereby summoned to attend.

H.V. Knight

Heather Knight (Mrs)
Clerk to the Parish council

Dated: 16th October 2024

Attention is drawn to the requirement for all Councillors to make a declaration of prejudicial or other interest that they may have in relation to items on this agenda. They are reminded to make a declaration at any stage through the meeting if they have not done so beforehand and, if necessary, leave the meeting as required by the Local Government Act 2000.

Members of the public may speak at the discretion of the Chairman. Contributions are normally limited to no more than three minutes.

AGENDA

1. Apologies for Absence.
2. Declarations of Interest and any changes to Registers of Interest.
3. To approve as a correct record the minutes of the Council Meeting held on 24th September 2024 (*attached*). To receive Clerk's Report and Actions (for information only).
4. Any such matters as the Chairman may wish to bring to the attention of the Council (for information only).
5. Adjournment for public speaking: To receive representations from members of the public relating to items on the agenda.
6. To receive reports from the District Councillors and County Councillors representing Aldwick.
7. Committee meetings: To Receive and Consider Minutes, Reports and Recommendations of Committees (other than any specific items on this Agenda) as follows:
To receive minutes of the Planning Committee meetings held on 24th September and 8th October 2024 (*attached*).
8. To consider request from West Meads Residents Association for the Council to submit a Traffic Regulation Order (TRO) to West Sussex County Council relating to West Meads car park (*attached*).
9. Amenities (roads, PROW/footpaths and general maintenance of the parish)
 - 9.1 Review of Summer Play Scheme considering any update on future options, if available;
 - 9.2 Grounds Maintenance Working Group – update and recommendations, if available;
 - 9.3 Planted railing troughs – To ratify Clerk's urgent action for repair of one railing trough at an estimated cost of £66.00 plus parts, + VAT.
 - 9.3 Benches – review of deferred requests for repair/replacement and to consider costs, if available;
 - 9.4 To ratify purchase of taller Christmas tree (Clerk to report);
 - 9.6 Allotments – consideration of sheds repair costs of £1,950, excl VAT (to be circulated).
10. Finance
 - 10.1 To receive bank reconciliations and Income & Expenditure reports for cashbooks for Q2 ending 30th September 2024 (*attached*);
 - 10.2 To approve List of Payments for authorisation (to be circulated);
 - 10.3 To receive initial draft budget 2025/26 and to consider appointing a Budget Working Group to develop the Council's budget and resulting precept for recommendation to Council;
11. To consider Arun District Council details of S106 fund status for spending on eligible projects (*forwarded*).

- 12.** A259 Chichester to Bognor Regis Improvement Scheme – Stage 2 Public Consultation:
To consider any formal response to the West Sussex County Council survey (deadline 11.55pm, 11th November), scheme details and online survey available at:
<https://yourvoice.westsussex.gov.uk/a259-chichester-bognorregis>
- 13.** West Sussex Highway Network Management Plan (HNMP) – Stakeholder Consultation:
To consider any formal response to the West Sussex County Council key stakeholder consultation (deadline 30th October) (attached)
- 14.** Arun Flood Forum: To note next meeting on Monday 25th November, at 6pm at the Civic Centre, and invitation for Aldwick Parish Council Chair or Vice Chair to attend (one representative only);
To consider any questions for the forum partners, to be notified to ADC by 11th November.
- 15.** West Sussex Association of Local Councils (WSALC) AGM and Joint East and West ALC Conference:
To note AGM and Conference being held on Monday 4th November 2024, 10am-4pm, at the Amex, Brighton; To consider whether the Council wishes to appoint proxy voting representatives in the event that the Chair and/or Vice Chair of Council cannot attend (deadline 5pm 30th October) (attached).
- 16.** To consider proposal by Cllr Patel for defibrillator installation and training, for an Aldwick location, at a cost of approximately £750 plus potential government grant funding for the equipment (Cllr Patel to report)
- 17.** Calendar of Meetings: To consider draft schedule for January-June 2025 meeting dates (attached).
- 18.** Representatives to External Bodies: To receive brief reports of APC representation at external meetings.
- 19.** Correspondence – to note any correspondence the Clerk wishes to bring to attention of Members.
- 20.** Date and time of next Council Meeting: Tuesday 26th November 2024 at approximately 7.15pm (preceded by the ‘short’ Planning Committee Meeting).

Members of the press and public should be aware that being present at a meeting of the Council will be deemed as the person having consented to being recorded (photograph, film or audio recording) at the meeting or video conference by any person present.