



ALDWICK PARISH COUNCIL

Aldwick Parish Offices, 88 Pryors Lane, Aldwick, West Sussex. P021 4JF
Tel and FAX: 01243 263330 **E-mail:** clerk@aldwickparishcouncil.gov.uk
Chairman: Cllr Mr Guy Purser **Clerk:** Heather Knight

Dear Members,

You are duly summoned to a Staffing Committee meeting of Aldwick Parish Council that will be held on **Tuesday 3rd September 2024** at **approximately 7.15 pm**, at the Parish Offices, and all Committee Members are hereby summoned to attend.

H.V. Knight

Heather Knight (Mrs)
Clerk to the Parish Council

Dated: 29th August 2024

Due to the nature of the business to be conducted (staffing matters), there will be a resolution to exclude press and public for items exempt from the public domain as sensitive/confidential.

AGENDA

- 1. Apologies for Absence.**
- 2. Declarations of Interest and any Changes to Register of Interests.**
- 3. To approve the Minutes of the Staffing Committee meeting held on 6th August 2024.**
- 4. To resolve to move to confidential business, requiring the exclusion of public and press.**
- 5. To note amended details for employee pension contributions.**
- 6. To consider any outstanding arrangements for advertisement and interview process for additional member of staff**
- 7. To consider, if available, information and costs regarding the appointment of contracted premises cleaner.**
- 8. Date and time of next Staffing Committee Meeting – to be determined.**