



ALDWICK PARISH COUNCIL

Aldwick Parish Offices, 88 Pryors Lane, Aldwick, West Sussex. PO21 4JF
Tel and FAX: 01243 263330 E-mail: clerk@aldwickparishcouncil.gov.uk
Chairman: Cllr Guy Purser Clerk: Heather Knight

Dear Sir/Madam,

You are duly summoned to an Ordinary Meeting (461) of Aldwick Parish Council that will be held on **Tuesday 18th June** at approximately 7.15pm at the Parish Offices, and all members of the Council are hereby summoned to attend.

H.V. Knight

Clerk to the Parish council

Dated: 11th June 2024

Attention is drawn to the requirement for all Councillors to make a declaration of prejudicial or other interest that they may have in relation to items on this agenda. They are reminded to make a declaration at any stage through the meeting if they have not done so beforehand and, if necessary, leave the meeting as required by the Local Government Act 2000.

Members of the public may speak at the discretion of the Chairman. Contributions are normally limited to no more than three minutes.

AGENDA

1. Apologies for Absence.
2. Declarations of Interest.
3. To approve as a correct record the minutes of the Annual Council Meeting held on 21st May 2024 (*attached*). To receive Clerk's Report and Actions (for information only).
4. Any such matters as the Chairman may wish to bring to the attention of the Council for information only.
5. Adjournment for public speaking: To receive representations from members of the public relating to items on the agenda.
6. To receive reports from the District Councillors and County Councillors representing Aldwick.
7. Committee meetings:
 - 7.1 To receive minutes of Planning Committee meetings held on 21st May 2024 and 4th June 2024. (*attached*)
 - 7.2 To approve the Planning Committee recommendation to adopt the reviewed Terms of Reference
8. To review the Internal Audit Report 2023/24 (*attached*).
9. Annual Governance & Accountability Return (AGAR) 2023-24: To receive the AGAR and supporting documentation for consideration and approval:
 - 9.1 Annual Governance Statement: To approve Section 1 of the AGAR (*attached*)
 - 9.2 Annual Accounting Statement: To approve Section 2 of the AGAR (*attached*)
10. To review and adopt the following Council Policies:
 - 10.1 Disciplinary Policy (*attached*)
 - 10.2 Grievance Policy (*attached*)
11. Assets of Community Value: Expiry of five year listing period for ACV 89, 'My Local' Convenience Store, Aldwick Street, Aldwick – to note and consider any action to be taken
12. Campaign for the Protection of Rural England (CPRE): To consider completing Survey on sewage spills and development pressures (*attached*)
13. Safety of Lithium-ion Batteries and e-bikes and scooters: To consider request to support campaign and Bill for legislation to improve safety in use and disposal of lithium batteries (*attached*)
14. To consider Cyber Protect Officer for Surrey and Sussex Police request to host a free Online Safety Presentation in September/October

15. Finance

15.1 To receive bank reconciliations and Income & Expenditure reports for cashbooks as at 30th April 2024

15.2 To approve List of Payments for authorisation (to be circulated)

15.3 To approve commencement of the 2024 Grant Aid scheme

16. Amenities (roads, PROW/footpaths and general maintenance of the parish) Annual Play Scheme:

16.1 To receive and consider update from Clerk and costs, if available, for annual summer play scheme provision

16.2 Gardening/grounds Maintenance: To receive update and consider estimated costs, if available, for summer watering regime

17. Representatives to External Bodies: To receive brief reports of APC representation at external meetings.

18. Correspondence – to note Correspondence List (to follow).

19. Date and time of next Council Meeting: Tuesday 23rd July 2024 at approximately 7.15pm (preceded by the 'short' Planning Committee Meeting).

Members of the press and public should be aware that being present at a meeting of the Council will be deemed as the person having consented to being recorded (photograph, film or audio recording) at the meeting or video conference by any person present.