



ALDWICK PARISH COUNCIL

Aldwick Parish Offices, 88 Pryors Lane, Aldwick, West Sussex. PO21 4JF
Tel and FAX: 01243 263330 **E-mail:** clerk@aldwickparishcouncil.gov.uk
Chairman: Cllr Mr R. Gotheridge **Clerk:** Heather Knight

Dear Members,

You are duly summoned to a Planning Committee meeting of Aldwick Parish Council that will be held on **Tuesday 5th March 2024 at 7.00 pm** at the Parish Offices and all members are hereby summoned to attend.

H.V. Knight

Heather Knight (Mrs)

Clerk to the Parish Council

Dated: 27th February 2024

At the discretion of the Chairman, members of the public may speak during the adjournment item on any business on the Agenda. Contributions are normally limited to no more than three minutes.

AGENDA

1. Apologies for Absence.
2. Declarations of Interest.
3. To approve as a correct record the minutes of the Planning Committee meetings held on Tuesday 6th February and Tuesday 20th February 2024 (*attached*) and to note the Clerk's Report.
4. Any such matters as the Chairman may wish to bring to the attention of the Committee for information only.
5. Adjournment for public questions relating to matters on the agenda.
6. Planning Applications – To consider planning applications received, as listed below:-

AW/7/24/T – 2 Greyfriars Close, Aldwick PO21 5RH

1 No. blue Cedar (T1) lift crown to North to 3m from ground level and 5m from the carriageway. Crown reduction to leave an Easterly spread of 5m and North-Westerly spread of 5m.

AW/41/24/HH – 1 Hornbeam Close, Aldwick PO21 4AH

Proposed loft conversion with dormer windows. Proposed access door to the side of the house. Infill single storey rear extension and removal of chimney. Proposed dropped kerb and driveway to the front of the property and external alterations.

AW/46/24/TC – 8 The Drive, Aldwick PO21 4DU

1 No. Holm Oak (T1) crown reduction to a height of 6m and spread of 5m. This tree is in the Craigweil House, Aldwick conservation area.

AW/47/24/TC – 10 The Drive, Aldwick PO21 4DU

1 No. Wych Elm (T1) crown reduction to leave a height of 5m and spread of 5m. 1 No. Pittosporum (T1) crown reduction to leave a height of 3m and spread of 3m.

AW/52/24/T – Pumping Station, Manor Way, Aldwick PO21 4HS

Crown lift 1 Field Maple (T1) to provide a maximum of 2.5m overhead clearance on all aspects, 3m directly above Southern Water compound entrance in order to improve the balance of the tree and appearance, remove 1m from the branches overhanging the Southern Water compound reducing the radial spread from approximately 9/10m to 8/9m and remove as much of the ivy as possible without damaging the tree. Crown lift 1 No. Field Maple (T2) to provide a maximum of 5.2m above the road and 2.5m overhead clearance on all other aspects.

AW/22/24/HH – 31 Gossamer Lane, Aldwick PO21 3BX

Single storey side and rear extensions.

AW/49/24/HH – 78 The Drive, Aldwick PO21 4DS

Remove existing fence and hedge to front boundary, replace rear shed, replace with back wall and reinstate grass verge. (This application may affect the character and appearance of the Craigweil House, Aldwick Conservation Area.

AW/54/24/T – 20 Inglewood Drive, Aldwick PO21 4JX

Fell and remove 1 No. Willow (T1).

AW/50/24/HH – 35 Balliol Close, Aldwick PO21 5QE

Single storey side and rear extension with loft conversion and installation of rooflights including conservatory and garage removal, and replacement windows.

AW/59/24/T – 51 Aldwick Fields, Aldwick PO21 3TT

1 No. White Beam (T1) crown reduction to leave both a height and spread of 6m and crown thin by 10%.

AW/57/24/T – 24 Wychwood Close, Aldwick PO21 4DW

Crown lift 6 No. Oaks (T1, T2, T3, T4, T6 and T7) to 4m above ground level and removal of deadwood. Crown lift 1 No. Sycamore (T5) to 4m above ground level and removal of major deadwood. Crown lift 1 No. Oak (T8) to 4m above ground level, removal of major deadwood and reduce epicormic growth back to previous cuts.

7. **To consider any response to ADC Infrastructure Investment Plan (IIP) for the period 2025-2028, consultation period from 1st February to 1st April 2024, for recommendations to full Council (attached).** Link to ADC website CIL information: [Community Infrastructure Levy \(CIL\) adoption | Arun District Council](#)
8. **To consider any response to WSCC Post-16 Transport Policy Statement Consultation, for response by 17th March 2024 (attached).** Link to online consultation documents: [Post-16 Transport Policy Statement 2024 to 2025 | Your Voice West Sussex](#)

Members of the press and public should be aware that being present at a meeting of the Council is deemed as the person having consented to being recorded (photograph, film, or audio recording) at the meeting or video conference by any person present.

Clerk's Report for March 2024 Planning Committee

Min. 33, C'ttee mtg 09.01.24: Neighbourhood Planning – grants, support, budgetary needs

It was suggested that the Clerk check on grants available for Neighbourhood Development Plans (NDP), and likely budget expenditure required should the Council decide to commence an NDP for Aldwick. No budget has been allocated for 2024-25 financial year and this would therefore need to form autumn budget discussions for the 2025-26 financial year.

An NDP for Aldwick may not be seen as beneficial due to very limited land available for development. NDPs do not cover any development of less than 5 dwellings. NDPs cannot prevent development and must be used as a supportive development document, adopted into legislation once 'made' following public referendum. The Referendum requires 50% of residents voting to vote Yes for the NDP to be made. It then becomes a material planning consideration and also a statutory consideration, giving it considerable weight in planning terms. A parish council with a made (adopted in law) NDP currently receives 25% of developer levy monies, instead of the usual 15%. A NDP can have policies that deal with shaping not only where development takes place but the design of new buildings, and can also influence infrastructure needs such as footpaths, cycleways, transport and connectivity issues of its area.

It is difficult to assess likely expenditure for a NDP, as much would depend on whether the council would appoint a specialist advisor (eg planning expert/consultant) to assist with developing NDP policies. There would potentially be costs associated with producing any required supplementary NDP documents such as a Housing Needs Survey (HNA), Strategic Environmental Assessment (SEA) or Habitat Regulations assessment (HRA), although some of these are usually available from Locality support in either grant or technical support form (see below). Other likely costs would include publicity/advertisement material and events as part of public information and consultation. The Local Planning Authority (Arun DC) would be responsible for costs associated with Independent Examination and Referendum. A very broad estimate of likely budget requirements is in the region of up to £10,000 but could be considerably less, especially if successful grants are received.

Grants have been available up to and including 2023-24 for NDP support from Locality, the Government appointed agency - both direct funding and technical support (in kind) grants – up to £10k + some additional grants if eligible. Both funds and technical support can be applied for.

However, the Locality website as at January and February shows only 2023-24 financial year grants, with application deadline of 26th Jan 2024 having closed, as the Government has not yet announced intentions for 24-25 NDP funding or support. Website statement currently reads:

We are aware many people may have questions regarding future support for neighbourhood planning after the end of this financial year. DLUHC has confirmed the continued importance which the Government attaches to supporting neighbourhood planning and that the Government intends that support will continue beyond this financial year. We understand that options for the continuation of support provision remain under consideration. We will update the website as soon as we have further advice on this from DLUHC. At this time, however, our Advice Service will not have any additional information, so please bear with us and do not contact us on this matter as we will not be able to add anything to this notice.

Should members wish the matter to be debated or investigated more fully, this will need to form an agenda item on a future meeting of either full Council or the Planning Committee (for recommendation to full Council).

Email 01.02.24 from ADC Senior CIL Officer

Dear Sir/Madam,

It is time for Arun District Council to carry out a full review of the Infrastructure Investment Plan (IIP) for the period 2025 - 2028. The consultation period will run from **Thursday 1 February to Monday 1 April 2024**. After this time, we will collate all proposed infrastructure projects that have been submitted and they will then be scored to identify projects that will be recommended for inclusion in the IIP for the next three years.

Existing projects:

- If you have existing projects on our IIP that you no longer wish to be considered for CIL funding, please complete Q1-3 below and return to us so that we can remove the bid and update our file;
- If a project is already included in the IIP, and there is more up to date information e.g. where there is updated or new evidence informing funding, delivery and prioritisation, please ensure you contact any shared stakeholder with updates and forward this communication along with the updated pro forma.

New projects:

1. Collect all details and full costings of the proposed project;
2. Share the information with the shared infrastructure provider(s) e.g. West Sussex County Council (WSCC), Town or Parish Council, Fire, Police or Health authority/body, if applicable;.
3. Consult and engage with the public and community affected by your infrastructure project to gauge support;
4. Send the fully completed pro forma back to Arun District Council, ensuring you include any communication with any shared project provider.

Town and Parish Councils – Where Parishes have been allocated CIL receipts the prioritisation process will take this into account where appropriate, because Town and Parish Councils are required to spend their own CIL income within five years to ensure that CIL monies are retained.

The project will be returned unprocessed if we do not receive a fully completed pro forma.

I attach a link to our website where you can find our CIL governance and spending process and existing short and long lists of existing projects - [Community Infrastructure Levy \(CIL\) adoption | Arun District Council](#)

Finally, if you are aware of other parties who may wish to bid for CIL funding, please forward this message onto them.

Kind regards,

Julie Grieves,
Senior CIL Officer, Planning

Email 02.02.24 from WSCC Post-16 Travel Administrator

Dear Colleague,

West Sussex County Council asks for views each year about the Post-16 Transport Policy Statement. The consultation aims to make sure the information in the Policy Statement is up to date and complete.

The Policy Statement sets out the help that is available through the council, schools, colleges and transport operators for young people of sixth-form age and those who are 19+ with an Education Health and Care Plan to get to school or college.

A consultation is now open and available via this [link](#) and runs until 17 March 2024 . All responses will be considered before the council's Post-16 Transport Policy statement is published at the end of May.

Best Wishes

Post-16 Team

Post-16 Travel | Administrator supporting Children, Young People & Learning
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