



# ALDWICK PARISH COUNCIL

Aldwick Parish Offices, 88 Pryors Lane, Aldwick, West Sussex. PO21 4JF  
Tel and FAX: 01243 263330 E-mail: clerk@aldwickparishcouncil.gov.uk  
Chairman: Cllr Richard Gotheridge Clerk: Heather Knight

Dear Sir/Madam,

You are duly summoned to an Ordinary meeting (457) of Aldwick Parish Council that will be held on **Tuesday 23<sup>rd</sup> January** at approximately 7.15pm (no earlier) at the Parish Offices and all members of the Council are hereby summoned to attend.

*H.V. Knight*

Clerk to the Parish council.

Dated: 16<sup>th</sup> January 2024

**Attention is drawn to the requirement for all Councillors to make a declaration of prejudicial or other interest that they may have in relation to items on this agenda. They are reminded to make a declaration at any stage through the meeting if they have not done so beforehand and, if necessary, leave the meeting as required by the Local Government Act 2000.**

**Members of the public may speak at the discretion of the Chairman. Contributions are normally limited to no more than three minutes.**

## AGENDA

1. Apologies for Absence.
2. Declarations of Interest.
3. To approve as a correct record the minutes of the Council Meeting of 18<sup>th</sup> December 2023 (*attached*).
4. Clerk's Report and Actions.
5. Any such matters as the Chairman may wish to bring to the attention of the Committee for information only.
6. Adjournment for public speaking:
  - To receive short introduction from Steve Hill, WSCC Parish & Community Engagement Co-ordinator;
  - To receive questions from members of the public relating to matters on the agenda;
  - To receive representations from any Councillor who has declared a prejudicial interest in any agenda items.
7. To receive reports from the District Councillors and County Councillors representing Aldwick.
8. Committee meeting minutes: To note draft minutes of Planning Committee meeting held on 9<sup>th</sup> January 2024 (*attached*).
9. Amenities (roads, PROW/footpaths and general maintenance of the parish).
  - Public Benches – No. 1, Seat at Pryors Lane/Grove House Surgery junction bus stop: To consider updated information as to whether this seat has been accepted into the WSCC Social Value programme (Min. 126.2, 18.12.23 refers);
  - Public Benches – No. 2, Seat at Rose Green Road/Grosvenor Gardens junction: To note update regarding eligibility for WSCC Social Value scheme (Min. 126.2, 18.12.23 refers);
  - Public Benches – No. 3, Seat between Princess Avenue and Silverston Avenue: To note update regarding eligibility for WSCC Social Value scheme (Min. 126.2, 18.12.23 refers).
10. Finance
  - To consider request from Arun DC for financial contribution towards refurbishment of West Meads (Queen's Field) public toilets (*attached*);
  - Members' Allowances Scheme – Basic Allowance: To note Arun DC details of Independent Remuneration Panel review and uplift in Basic Allowance as a result of November 2023 pay award, and consider whether to implement this;

- Members' Allowances Scheme – Chairman's Allowance: To note update on payment of the Chairman's Allowance (Min. 127.2, 18.12.23 refers).
  - To receive updated financial reports and bank reconciliations for cashbooks to end of Q2 30/09/24, and to receive summary of income & expenditure compared to budget and bank reconciliations for Q3 to 31<sup>st</sup> December 2023 (*to follow*);
  - To consider draft Budget 2024/25, approve final budget and agree resulting Precept requirement (*attached*);
  - To receive List of Payments for authorisation (*to follow*);
  - To note initial plans for a Fraud Awareness presentation for residents by Arun West Community Wardens; To consider whether to charge for hall hire if the Council Chamber is a venue.
11. Representatives to External Bodies:
    - To receive brief reports of APC representation at external meetings.
  12. Questions to the Chairman or Clerk previously submitted in writing.
  13. Correspondence – to note Correspondence List (*to follow*).
  14. Date and time of next Council Meeting: Tuesday 20<sup>th</sup> February 2024 at approximately 7.15pm, as it is preceded by the 'short' Planning Committee Meeting.

**Members of the press and public should be aware that being present at a meeting of the Council will be deemed as the person having consented to being recorded (photograph, film or audio recording) at the meeting or video conference by any person present.**