



ALDWICK PARISH COUNCIL

Aldwick Parish Offices, 88 Pryors Lane, Aldwick, West Sussex. PO21 4JF
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Chairman: Cllr Richard Gotheridge Clerk: Heather Knight

Minutes of the **PLANNING COMMITTEE MEETING OF THE PARISH COUNCIL**
Held on **Tuesday 9th January at 7pm** in the Aldwick Parish Council Office.

Those present: Cllrs Gotheridge, Bence, Purser, Rufey, Shepherd and Thas

In attendance: Mrs H Knight (Clerk)

The meeting opened at 7.00pm.

24. Appointment of Chairman of the Committee

Cllr Gotheridge, as Council Chairman, took the chair for the first item and welcomed all to the meeting. Following nomination, proposal and seconding, and there being no other nominations, it was **RESOLVED** to appoint Cllr Shepherd as Chairman of the Planning Committee. Cllr Shepherd took the chair for the remaining items.

25. Appointment of Vice Chairman of the Committee

Following nomination, proposal and seconding, and there being no other nominations, it was **RESOLVED** to appoint Cllr Rufey as Vice Chairman of the Planning Committee.

26. Apologies for Absence

Apologies for absence were received, and reason approved, from Cllr Huntley (personal commitment).

27. Declarations of Interest

There were no Declarations made.

28. Committee Terms of Reference

The Committee Terms of Reference were received and noted without amendment, having been set and adopted by Full Council.

Cllr Bence declared an interest in any licensing matters, due to his commitments as an Arun District Council member and as a West Sussex County Council member.

29. Approval of Minutes

It was **RESOLVED** to approve that the Minutes of the meeting held on 7th November 2023 were a true record and that the Committee Chairman sign them.

30. Any such matters as the Chairman may wish to bring to the attention of the Committee for information only.

No matters were raised.

31. Adjournment for Public questions

There were no public present.

32. Planning Applications

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to Arun District Council, attached to these Minutes as Appendix 1.

Cllr Bence declared a personal interest in planning application AW/304/23/HH, as the applicant is potentially known to him, and abstained from voting.

33. Arun District Council Local Plan Direction of Travel Consultation Workshop

Members considered the invitation to the virtual workshop on 17th January 2024 at 2pm. The workshop is part of consultation on the Local Plan Direction of Travel Document, to seek views on what should be included in the Local Plan, and to inform the process of developing the Local Plan for the next 20 years.

During discussion comment was made about the benefits or otherwise of a Neighbourhood Plan for Aldwick, noting the considerable weight these carry in planning legislation, and that grant funding may be available. Members commented on the importance of contributing to the workshop, however unfortunately no one was available. It was suggested that it may be possible to submit Parish Council comments separately from the workshop event. The following was **RESOLVED** :-

- The Clerk will establish whether it is possible to submit views to Arun DC separately to the workshop and if so a timeframe for this;
- If agreed by Arun DC, Members would study the Direction of Travel documentation and forward views to the Clerk by a deadline date to be advised;
- The Clerk would then collate Members' views, liaising with the Committee Chairman and Council Chairman, to form a submission to Arun DC on the Direction of Travel documentation.

34. Arun District Council Design Guide update 2023 (Chapter F) Supplementary Planning Document Consultation 04/12/23 to 12/01/24

The consultation was noted, no formal comment was resolved. The item had been referred from the full council correspondence list of 18/12/23. Members discussed the need to work with neighbouring parish councils, such as Bersted and Pagham, to ensure mutually beneficial dialogue takes place on shared or multi-parish issues. The Clerk reported that dialogue opportunities exist via the regular local clerks' forums and chairman forums and confirmed that Aldwick PC has a place on the West Bersted Advisory Group, which she understood may be meeting in March.

35. Arun District Council Gypsy and Traveller Development Plan Document, Reg. 19 public consultation 13/12/23 to 07/02/24

Members noted the consultation. No formal comment was resolved. The item had been referred from the full council correspondence list of 18/12/23.

36. Arun District Council Rampion 2 Local Impact Report

Members considered the report, being discussed by Arun DC Planning Committee on 17th January 2024. The Clerk referred members to the summary section, noting that the District Council and separately the County Council, whilst supportive of sustainable energy in principle, had both expressed concerns over the impacts of this application. It was **RESOLVED** that the Clerk would write to thank the Group Head of Planning for forwarding the report and confirm that the Parish Council is in support of the findings.

37. West Sussex County Council Legal Event Order for Chichester Definitive Map update 11th July 2022.

Members noted the information, noting also that the amendments had already taken place.

38. Date and time of next Meeting

'Short' committee meeting (immediately prior to full Council meeting) to discuss planning applications only, at 7pm on Tuesday 23rd January 2024.

Prior to the Chairman closing the meeting, Cllr Bence imparted that the Highways Officer for this area, had left WSCC Highways. Cllr Bence passed on contact details for the interim Area Manager, who he was meeting with on 17th January in his capacity as a County Cllr. He was happy to receive bullet points from committee members of issues that the predecessor had been dealing with. Some discussion took place around the major flooding issues in recent years of both the Lower Bognor Road and Pagham Road and Cllr Gotheridge would forward details to Cllr Bence for the meeting.

The meeting closed at 8.01pm.

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CHAIRMAN

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DATED

**Planning Applications considered at the Planning Committee meeting held 9th January 2024,
and Parish Council's recommendations to Arun District Council**

AW/287/23/HH – 3 Boxgrove Gardens, Aldwick, PO21 4BB

Single storey rear extension and conversion of loft including installation of 1 x rear dormer and 2 x front rooflights, following the demolition of existing rear extension and removal of side ramp.

No objection.

AW/299/2/HH – Saltings, 45 Colts Bay, Aldwick, PO21 4EH

Retention of timber summer house/potting shed in front garden.

Objection: The Parish Council supports the view raised by the Colts Bay Residents Limited, as a potential breach of deed covenants and planning consent has occurred.

AW/304/23/HH – 1 Furse Feld, Aldwick, PO21 2RE

Single storey rear extension and chalet side extension to new first floor to form annexe.

No objection.

AW/305/23/HH – Beach House, The Dunes, Aldwick, PO21 4EU

Proposed creation of an annexe building associated with the existing house. (This application may affect the character and appearance of the Aldwick Bay Conservation Area).

No objection.

AW/306/23/HH – 6 St Peters close, Aldwick, PO21 5QA

Loft conversion to form new first floor with rear dormer projection and raising of roof height to new ridge level.

No objection.

Trees

AW/307/23/T – 40 Kingsway, Aldwick, PO21 4DL

1 No Elder (T1) removal of deadwood. 1 No Yew (T2) crown raise to 6.5m and lower spread reduced to 0.5m on the North and East sides & 1m Southerly spread reduction to leave 7m.

No objection.

AW/308/23/T – 15 West Avenue, Aldwick, PO21 3QN

Reduce height of 1 No Beech tree by 3-4m to leave the finished height at 6m and reduce north, east, south and west sectors by 3m to leave the finished sectors at 7.5m.

No objection.

AW/310/23/TC – Verge outside 51 The Drive, Aldwick, PO21 4DS

Reduce canopy of 1 No Strawberry tree by between 1-2m all over with final size of tree height between 5-6m and width of 4-5m and clean up damaged area within the Craigweil House Conservation Area.

No objection.