

Aldwick Parish Council

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Chairman: Cllr Mr A Smith. Clerk/RFO: S. Batey; Deputy Clerk: M Halpin

Minutes of the Meeting of the Planning Committee

Held on Monday 23rd January 2023

Those Present: Cllr Mrs C Birch (Vice-Chairman); Cllr Mrs D. Thas; Cllr Mr A Patel; Cllr Mr A Smith

In Attendance: The Deputy Clerk.

The Meeting was opened at 6.30 p.m.

Apologies: Cllr Mr Bass; awaiting hospital procedure

Cllr Mrs Rufey – family commitment

Apologies received.

244. 22pl

Declarations of Interest:

Cllr Mrs Thas declared a personal/prejudicial/pecuniary interest in AW/333/22/HH as she is the occupant and so she would leave the Chamber while the application was considered and would not take part in the discussion or the vote.

245.22pl

To approve as a correct record the minutes of the planning meeting of Monday 9th January 2023

Resolved, that the minutes of the meeting held on Monday 9th January 2023 having been circulated in advance and read be adopted, as a true record.

245.22pl

Actions from previous meeting and Clerk's report

235.22pl The Deputy Clerk placed the decisions of 9th January 2022 on to the Arun website and contacted the relevant ward members where appropriate. None for that issue.

243.22pl The Deputy Clerk wrote to Places for People requesting them to replace the trees felled in the Willowhale area.

246.22pl

Any such matters as the Chairman may wish to bring to the attention of the Committee for information only. None for this issue.

247.22pl

To receive:

- **Questions** from members of the public relating to matters on the agenda – None
- **Representations** from any Councillor who has declared a personal/ prejudicial or pecuniary interest in any of the following agenda items: None

248.22pl

Planning Applications

- Applications advertised on 12th January 2023 comments to be received at Arun by 2nd February 2023
- Applications advertised on 19th 2022 comments to be received at Arun by 9th February 2023

AW/329/22/HH

12.01

Replacement of the existing glazed conservatory roof with a solid insulated roof covered with Bistre Brown Esprite Metrotiles. (This application may affect the character and appearance of the Craigweil House, Aldwick Conservation Area.)

30 Kingsway Aldwick

Decision: NO OBJECTION

Members have no objection to the application. **_OWQC54844**

- AW/337/22/HH** **12.01** Replacement first floor balcony guarding. (This application may affect the character and appearance of the Aldwick Bay Conservation Area).
3 The Orchard Aldwick
Decision: NO OBJECTION
Members have no objection to the application. **_OWQC54845**
- AW/336/22/HH** **12.01** Removal of existing garden buildings and erection of new outbuildings. Replacement of front boundary fence with brick wall. (This application may affect the character and appearance of the Craigweil House, Aldwick Conservation Area)
78 The Drive, Aldwick.
Decision: NO OBJECTION
Members have no objection to the application. **_OWQC54846**
- AW/343/22/PL** **12.01** Single storey front infill extension, conversion of garage to habitable use and conversion of two dwellings into one (re-submission following AW/275/22/PL) This application affects the character & appearance of the Craigweil House Aldwick Conservation Area and is in CIL Zone 4
Brus Lodge, 28 Kingsway, Aldwick.
Decision: NO OBJECTION
Members have no objection to the application. **OWQC54848**
- AW/277/22/PL** **12/01** Part change of use on rear ground floor from function room, to self contained 1 bed flat. Part change of use on first floor level from office to self-contained 1 bed flat.
97A Aldwick Road, Aldwick.
Decision: NO OBJECTION
Members have no objection to the application. **_OWQC54849**
- AW/325/22/HH** **12.01** Conversion of roof-space to habitable use to include raising of roof by 1100mm, single storey side and rear extension and extension to existing garage.
17 Robin's Drive, Aldwick.
Decision: OBJECTION
Members strongly objected to the application on the grounds that it would have an adverse overlooking and overbearing effect on neighbouring properties. Therefore, Members agreed that the application is in direct conflict with policy DDM4 (c) of the Arun District Local Plan 2011-2031 and with the Parish Design Statement p 54. **_OWQC54851**

Having declared an interest in the following item, Cllr Mrs Thas left the Chamber.

- AW/333/22/HH** **12.01** Removal of existing side structure and erection of single storey side extension, rear conservatory extension and detached outbuilding.
50 Elizabeth Close, Aldwick.
Decision: NO OBJECTION
Members have no objection to the application. **_OWQC54852**

Cllr Mrs Thas returned to the Chamber

- AW/335/22/HH** **12.01** Single storey side/rear extension including part conversion of garage to habitable use and conversion of loft to habitable use.
5 South Avenue, Aldwick.
Decision: NO OBJECTION **_OWQC54853**

Members have no objection to the application.

- AW/341/22/HH** **12.01** Single storey rear extension and loft conversion to form new second floor with rear dormer projection and roof alterations to form gable end.
7 Frobisher Road, Aldwick.
Decision: NO OBJECTION
Members have no objection to the application. **_OWQC54855**
- AW/350/22/T** **19.01** Crown reduction of 2 No Poplar trees to leave height 9m and spread 2m.
54 Pinehurst Park, Aldwick.
Decision: NO OBJECTION
Members agreed that the Arun Arboriculturist is consulted regarding the application and that his recommendations/decision be applied **OWQC54856**
- 249.22.pl** **To agree that the decisions made by the Planning Committee are submitted to Arun District Planning Authority and that any relevant submissions for Development Control are sent to the appropriate Ward Member.** Seconded and carried.
- 250.22pl** **To receive a report from the Rose Green Road/Carlton Avenue working group.**
Cllr Mrs Thas reported that she has set up a meeting with Rose Green Infant's School and that she has emailed the Junior School and awaits a response. She has created a questionnaire in order to gauge the public's views on the need for a pedestrian/pelican crossing and will call a meeting of the sub-committee inviting the Area Highway Manger of West Sussex to attend.
- 251.22pl** **To report any tree issues and comment upon any TC's if necessary –** None for this issue.
- 252.22pl** **To report any compliance issues.**
None of this issue.
- 253.22pl** **Feedback from Development Control Committee meetings**
None for this issue
- 254.. 22pl** **To receive feedback from the West Bersted Advisory Group:**
None for this issue.
- 255.22pl** **Feedback from the Aldwick West & Pagham Advisory Group**
None of this issue.
- 256.22pl** **Correspondence**
The Deputy Clerk read the following items:
- (i) An email from Arun District Council Compliance regarding an alleged unauthorised use of a shop as a residence (ENF/394/EE
 - (ii) An email from a resident complaining about the Mobile Hair Dressing van at Rose Green.
 - (iii) An email from Places For People regarding a request for replacement trees.
 - (iv) An email from Lichfields requesting a consultation meeting with Parish Councillors.
Members agreed that the Deputy Clerk should invite a representative/s from Lichfields to the next Planning Meeting.

The meeting closed at: **7.19 pm**

Date and time of next meeting;

Monday, 6th February 2023 at 6.30 p.m.

Meetings of the Committee are open to the Public.

Detailed plans can be seen at the Aldwick Parish Council offices, 88 Pryors Lane, Aldwick on Monday afternoon between 2pm and 5pm, on Tuesday afternoon between 2pm and 4pm and Wednesday to Friday mornings between 9am and 12 noon. They are also available online at www.arun.gov.uk/planning/ Planning Records. If you wish to object to or support any application please send written comments to the Parish Council at the above address – or email

<clerk@aldwickparishcouncil.gov.uk> **Quoting the above reference. You should also write to** Arun District Council Planning Department, Arun Civic Centre, Maltravers Road, Littlehampton, West Sussex BN17 5LF or comment on-line at www.arun.gov.uk (Planning and Building Control) by the required date. Note that attachments are not distributed with copies of the agenda but are available for inspection at the Council offices