

# Aldwick Parish Council

Aldwick Parish Offices, 88 Pryors Lane, Aldwick, West Sussex. P021 4JF Tel and  
FAX: 01243 263330 e-mail: [clerk@aldwickparishcouncil.gov.uk](mailto:clerk@aldwickparishcouncil.gov.uk)  
Chairman: Cllr Mr A Smith. Clerk/RFO: S. Batey; Deputy Clerk: M Halpin

## Minutes of the Meeting of the Planning Committee

**Held on Monday 9<sup>TH</sup> January 2023**

**Those Present:** Cllr Mrs J Rufey (Chairman); Cllr Mrs C Birch; Cllr Mrs D. Thas; Cllr Mr A Patel.

**In Attendance:** The Deputy Clerk.

**The Meeting was opened at 6.30 p.m.**

**Apologies:** Cllr Mr Bass; awaiting hospital procedure  
Cllr Mr A Smith – attending funeral.  
Apologies received.

- 
- 229.22pl**      **Declarations of Interest:**  
None.
- 230.22pl**      **To approve as a correct record the minutes of the planning meeting of Monday 19<sup>th</sup> December 2022**  
Resolved, that the minutes of the meeting held on Monday 19<sup>th</sup> December 2022 having been circulated in advance and read be adopted, as a true record.
- 231.22pl**      **Actions from previous meeting and Clerk's report**  
**220.22pl** The Deputy Clerk placed the decisions of 19<sup>th</sup> December 2022 on to the Arun website and contacted the relevant ward members where appropriate. The Deputy Clerk contacted the relevant members in relation to AW/311/22/HH  
**223.22pl** The Deputy Clerk wrote to the Arun Arboriculturist and Places for People. Response sent to Members.
- 232.22pl**      **Any such matters as the Chairman may wish to bring to the attention of the Committee for information only.** Raised under item:238.22.pl
- 233.22pl**      **To receive:**  
➤ **Questions** from members of the public relating to matters on the agenda – None  
➤ **Representations** from any Councillor who has declared a personal/ prejudicial or pecuniary interest in any of the following agenda items: None
- 234.22pl**      **Planning Applications**  
➤ .Applications advertised on 22<sup>nd</sup> December 2022 comments to be received at Arun by 15<sup>th</sup> January 2023  
➤ Applications advertised on 29<sup>th</sup> December 2022 comments to be received at Arun by 20<sup>th</sup> January 2023
- AW/323/22/HH**      **22.12** First floor rear extension and conversion of side garage roof to habitable use. This application may affect the character and appearance of the Aldwick Bay Conservation Area.  
**124 Manor Way, Aldwick.**  
**Decision: NO OBJECTION**  
Members have no objection to the application. **\_OWQC54003**
- AW/321/22/HH**      **22.12** Loft conversion to form new first floor with roof alterations to form gable end and rear dormer projection plus new vehicular access.  
**8 Greynville Close, Aldwick**  
**Decision: NO OBJECTION**

Members have no objection to the application. **\_OWQC54005**

- AW/327/22/T**     **22.12**     Various works to various trees.  
**Iron Gates, Beach Close, Aldwick.**  
**Decision: NO OBJECTION**  
Members agreed that the Arun Arboriculturist is consulted regarding the application and that his recommendations/decision be applied. **\_OWQC54006**
- AW/330/22/HH**     **29.12**     Replacement garden room, includes demolition of existing garden room. This application may affect the character and appearance of the Aldwick Bay Conservation Area.  
**Malin House, The Close, Aldwick.**  
**Decision: NO OBJECTION**  
Members have no objection to the application. **\_OWQC54007**
- AW/331/22/HH**     **29.12**     Garage conversion and re-roofing of flat roof portion. This application may affect the character and appearance of the Aldwick Bay Conservation Area.  
**1 The Ridings, Aldwick.**  
**Decision: NO OBJECTION**  
Members have no objection to the application. **\_OWQC54008**
- AW/328/22/T**     **29.12**     1 No Oak (T1) crown reduction by 2m to leave height 12m and spread 10m  
**230 Manor Way, Aldwick.**  
**Decision: NO OBJECTION**  
Members agreed that the Arun Arboriculturist is consulted regarding the application and that his recommendations/decision be applied. **\_OWQC54009**
- AW/326/22/T**     **29.12**     1 No Weeping Willow (T-510) reduce lower branches by approximately 5m to leave 4m and clean up of splintered stubs where larger boughs have broken off.  
**Old Place House, Aldwick Road, Aldwick.**  
**Decision : NO OBJECTION**  
Members agreed that the Arun Arboriculturist is consulted regarding the application and that his recommendations/decision be applied. **\_OWQC54010**
- AW/338/22/T**     **29.12**     Fell 1 No Beech tree  
**9 Chawkmare Coppice, Aldwick.**  
**Decision: OBJECTION**  
Members strongly object to the application because the tree is not dead, diseased or dying and because the tree is one of a group of amenity trees which does not appear in need of remediation. Members request that the Arun Arboriculturist give careful consideration to this application as even if it were replaced by another tree, the felling of this tree would substantially alter the aesthetics of the site. **OWQC54011**

**235.22.pl**     **To agree that the decisions made by the Planning Committee are submitted to Arun District Planning Authority and that any relevant submissions for Development Control are sent to the appropriate Ward Member.**     Seconded and carried.

**236.22pl**     **If considered necessary, to comment upon an amendment to AW/300/22/HH (Atch 1)**  
No comment.

2 Chairman:



Date: 23/1/2023

Planning

Minutes 230109

- 237.22pl To receive a report from the Rose Green Road/Carlton Avenue working group.**  
None for this issue.
- 238.22pl To report any tree issues and comment upon any TC's if necessary.**  
Cllr Mr Bs Rufey reported on damage to a tree in Silverstone Avenue following work by contractors on the road. She has reported the matter and WSCC has agreed to replace the tree. Further investigation into possible road markings is being undertaken by Cllr Mrs Rufey.
- 239.22pl To report any compliance issues.**  
None of this issue.
- 240.22pl Feedback from Development Control Committee meetings**  
None for this issue
- 241. 22pl To receive feedback from the West Bersted Advisory Group:**  
None for this issue.
- 242.22pl Feedback from the Aldwick West & Pagham Advisory Group**  
None of this issue.
- 243.22pl Correspondence**  
**The Deputy Clerk read the following items:**
- (i) Emails from the Arun Arboriculturist and Places for People stating that the trees being felled in Eldbridge Crescent and other areas are the property of Places for People and do not have TPOs. Places for People state that the trees being felled are damaged or diseased. The Deputy Clerk agreed to write to Places for People asking them to replace them.
  - (ii) An email from Arun District Council regarding felling of a split tree and pruning of a plum on Stoney Stile Lane.
  - (iii) An email from an Arun Compliance Officer regarding AW/280/22/HH enf/229/20
  - (iv) An email from the Arun District Councillor regarding AW/311/22/HH

The meeting closed at: **7.00 pm**

Date and time of next meeting;

**Monday, 23<sup>rd</sup> January 2023 at 6.30 p.m.**

**Meetings of the Committee are open to the Public.**

Detailed plans can be seen at the Aldwick Parish Council offices, 88 Pryors Lane, Aldwick on Monday afternoon between 2pm and 5pm, on Tuesday afternoon between 2pm and 4pm and Wednesday to Friday mornings between 9am and 12 noon. They are also available online at [www.arun.gov.uk/planning/](http://www.arun.gov.uk/planning/) Planning Records. If you wish to object to or support any application please send written comments to the Parish Council at the above address – or email <clerk@aldwickparishcouncil.gov.uk> **Quoting the above reference. You should also write to** Arun District Council Planning Department, Arun Civic Centre, Maltravers Road, Littlehampton, West Sussex BN17 5LF or comment on-line at [www.arun.gov.uk](http://www.arun.gov.uk) (Planning and Building Control) by the required date. Note that attachments are not distributed with copies of the agenda but are available for inspection at the Council offices