

Aldwick Parish Council

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Chairman: Cllr Mr Alan Smith Clerk/RFO: Sue Batey

Deputy Clerk: Mary Halpin

Minutes of the MEETING (443) OF THE PARISH COUNCIL

Held on **Monday, 27th June 2022 at 7pm**

In the Aldwick Parish Council Office.

Those present: Cllr Mr A Smith (Chairman), Cllr Mr J Bass (vice-Chairman), Cllr Mr A Patel, Cllr Mrs G Edom, Mrs C Birch, Cllr Mr R Gotheridge & Cllr Mr L Garner.

In attendance: The Clerk & Deputy Clerk

Apologies: Cllr Mrs Rufey; currently unwell. Apologies accepted and approved.

The meeting opened at: 7pm

035.22c **Declarations of Interest** – None

036.22c **To co-opt a Councillor to Aldwick Parish Council** – None for this issue.

037.22c **Any matters that the Chairman may wish to bring to the notice of the Council for information.**
The Chairman informed Members that the Aldwick Baptist Church had written to him asking for a survey to be completed. The chairman informed members that this had been forwarded on to the office.

038.22c To receive:
Questions from members of the public - None
and **representations from any Councillor** who has a prejudicial interest in any of the following agenda items: None for this issue.

039.22c **To approve the minutes of the Council Meeting (442 AGM) held on Monday, 16th May 2022.**
Resolved, that the minutes of the meeting held on Monday 16th May 2022 having been circulated in advance and read be adopted, as a true record.

040.22c **Clerk's Report and Actions**

075.21c The Avisford Park toilets refurbishment project is still ongoing.

076.21c The Avisford Park Basketball court opening ceremony should be very soon.

027.22c The replacement chamber windows have been fitted.

032.22c Arrangements for the Play Ranger summer events have been completed and the supplier has submitted their invoice for payment. The events are being advertised on the Notice boards, APC Website, Sussex Views and Facebook.

041.22c **To agree that Cllr Patel joins the Planning Committee** –
Proposed, seconded and carried unanimously.

042.22c **To consider reports from the following: District Councillors and County Councillors representing Aldwick**
District Cllr's Coster and Dixon sent their apologies as they had to attend a last-minute urgent meeting at Arun district Council
County Cllr Patel reported the following to members;

- Electric vehicle points are being installed throughout West Sussex
- Trading Standards are warning about the increased risk of scams related to the current cost-of-living

crisis.

- People in West Sussex are being asked to give their feedback on recommendations to improve access to pharmaceutical services in the county. The survey can be found online and closes on the 28th August 2022.
- The West Sussex Fire and Rescue Service is currently recruiting on-call firefighters.

043.22c To Receive the minutes from the following Committees:

- a) **Planning** Dated: 23rd May, 6th June & 20th June 2022 – received
- b) **Finance** Dated: 6th June 2022 - received
- c) **Amenities** Dated: 30th May 2022 - received

044.22c The Planning Committee has proposed the following recommendations:

020.22f	To agree the Terms of Reference for the planning Committee for 2022/2023 Proposed and seconded and carried.	Seconded and carried.
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045.22c The Amenities Committee has proposed the following recommendations:

008.22a	To agree and recommend to Council the Terms of Reference and Delegated Powers of the Amenities Committee for 2022/2023, Proposed, seconded and carried. This document will be presented at the next Council meeting for approval. The Clerk informed members that the current securing system for the external Christmas tree is not compliant with WSCC current H&S standards and that this should be rectified, or another position found for the tree. Members agreed to investigate this and to add this item to future agendas.	Seconded and carried.
010.22a	An amendment was proposed and seconded, To plant up to <u>twelve</u> new trees on West Sussex County Council (WSCC) owned land, as agreed by WSCC highways, in locations proposed by the Natural Environment Working Group. Each tree costs £209.80, is 2-3 tall and will be maintained by WSCC. This will support the Jubilee year's Queen's Green Canopy initiative, the amendment was carried. <i>To plant up to ten new trees on West Sussex County Council (WSCC) owned land, as agreed by WSCC highways, in locations proposed by the Natural Environment Working Group. Each tree costs £209.80, is 2-3 tall and will be maintained by WSCC. This will support the Jubilee year's Queen's Green Canopy initiative.</i> Proposed, seconded and agreed in principle as the sites have yet to be confirmed by West Sussex County Council (WSCC). Cllr Gotheridge will update the Clerk regarding confirmation and the proposal will be recommended to the next Council Meeting to meet the deadlines set by WSCC. Further	Seconded and carried.

AP Smith

	information since proposal was agreed; To plant up to twelve [or the ten proposed by the Amenities Committee] See attachment and subsequent confirmation and acceptance of locations from WSCC.	
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046.22c The Finance Committee has proposed the following recommendations:

007.22f	To agree and recommend to Council the Terms of Reference and Delegated Powers for the Finance Committee for 2022/2023. Proposed, seconded and carried.	Seconded and carried.
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047.22c To agree to remove 10 miniature fruit trees on allotment plot 10 which have become too large and are causing restrictive growing capacity on the ground. The trees were planted by a previous allotment plot holder about 15yrs ago, the cost to remove the tress and tidy up (including weed removal) will be £519.84 plus vat. Without this work being carried out the plot will become redundant, and the fruit trees will continue to grow and in time cause a shadowing effect to surrounding plots making them redundant as well. If left, the trees will continue to grow and so will the cost to remove them.

Members suggested that after the removal of the trees the Plot should be rotavated and asked the Clerk to investigate this. The Clerk informed members that rotavating may increase the cost. Members agreed to approve: that the Clerk have delegated powers to spend up to £650 as members are keen that chemicals are not used to remove the weeds.

Proposed, seconded, and carried.

048.22c To consider reports from Councillors who are Council Representatives on outside bodies. To include a report regarding the meeting with WSCC Highways Cabinet member held on 6th May 2022.

- Cllr Mr Gotheridge reported that he and the working group met with WSCC Highways Cabinet Member on 6th May regarding the issues of the B2166. The group took the cabinet member through the presentation on the issues associated with the B2166 and Pagham Roads, as previously reviewed by APC and the Working Group. In summary, these issues include the poor state of the roads and associated infrastructure, such as signs, verges and road markings; the persistent flooding; the lack of mitigation associated with the new housing developments; the lack of suitable cycle routes, impacting road safety. The group also highlighted the ongoing difficulties in getting face to face meetings with WSCC highways officers over a prolonged period, particularly at Development Site Steering Group meetings. The cabinet member committed to talking to her Highways Officers and providing details of a local Highways officer for us to liaise with. Contact has now been established with the Highways Officer and the presentation sent to him and a site meeting has been arranged for Friday 8th July at 14.00hrs. All members have been informed and invited. Extra note: the B2166 is to be resurfaced in June-July through North Mundham, where it is called the Lagness Road.

The Chairman reported that he has attended the following

- He attended the B2166 working group meeting on 6th May.
- He attended the Bogor Prom Road Race on 22nd May, held at West Park as start and finish points. He presented the award at the end of the race with the Mayor of Bognor Regis Town Council.
- He attended the Chair's Meeting at Bersted Parish Council on 9th June which is an informal meeting and a forum for local Chairs to discuss common problems at which he raised problems regarding meeting the local Police Community Support Officer in our area and vandalism at West Meads.
- He attended the Summer Road Safety meeting a virtual meeting held by West Sussex Police to discuss road safety issues on Monday 13th June 2022. The Chairman informed members that he would send them the presentation video.
- He attended the Arun Joint Action Group (JAG) on Thursday 16th June at the Arun District Council civic building hosted by an Inspector from Sussex Police. Various discussions were held with the Inspector and that he would be addressing these at the next meeting in 6 weeks time. A power point presentation of the contents of the meeting will be issued.

AP Smith

049.22c Questions to the Chairman or Clerk previously submitted in writing.

An email had been received from a member of the public regarding replacing the oak tree on Pryor's Lane and requesting new trees within the Willowhale Estate. The clerk informed members that the request had been past to the APC Natural Environment working group and the member of public had been informed.

050.22c Correspondence for Council

All relevant correspondence has been emailed to members and noted.

Date and time of next meeting:

Monday, 8th August 2022 at 7pm

The meeting closed at: 7.55 p.m.

Note that attachments are not distributed with copies of the minutes but are available for inspection with the master copy of the minutes in the Council offices.