

Aldwick Parish Council

Aldwick Parish Offices 88 Pryors Lane Aldwick West Sussex PO21 4JF

Tel & Fax: 01243 263330 Email: clerk@aldwickparishcouncil.gov.uk

CHAIRMAN: Cllr Mr A Smith CLERK/RFO: Sue Batey Deputy Clerk: Mary Halpin

MINUTES OF THE AMENITIES COMMITTEE MEETING

Held on Monday, 11th July 2022 at 6.30pm

at the Aldwick Parish Office.

Present: Cllr Mr J. Bass (Chairman), Cllr Mrs G Edom, Cllr Mrs J Rufey & Cllr Mr R Gotheridge.

In Attendance: The Clerk.

Apologies received: Cllr Mrs C Birch (Vice chairman) – on holiday & Cllr Mr A. Smith (ex-officio) – personal reasons, accepted and approved.

The meeting opened at: 6.30pm.

014.22a Declarations of Interest by Members

None.

015.22a To approve the Minutes of the Amenities Meeting held on Monday, 30th May 2022.

Members agreed that the minutes of the meeting of Monday, 30th May 2022, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

016.22a Any matters the Chairman wishes to lay before the Committee relevant to Amenities for information.

None for this meeting.

017.22a Clerk's Report and Actions

024.20a The clerk is compiling a list of members suggestions regarding replacing the planter at Rose Green parade – project ongoing.

009.22a That all or some of the planters in Rose Green are filled with interesting, attractive, drought-resistant, pollinator herbs instead of bedding plants – Cllr Edom to meet with the Gardening Contractor to discuss types of plants to be used.

050.21a The Millennium Gardens replanting was agreed at Council min no. 116.21c/050.21a. The Gardening contractor will be delaying this until the autumn due to watering issues.

010.22a To plant up to ten new trees on West Sussex County Council (WSSC) owned land, in locations proposed by the Natural Environment Working Group. An amendment was carried at Council, min no. 045.22c/010.22a to plant twelve trees as suggested by WSSC, the Clerk has instructed WSSC to proceed with the work to plant twelve new trees in various agreed locations within Aldwick.

018.22a To receive;

Questions from members of the public - None / Representations from any Councillor who has a prejudicial interest in any of the following agenda items – None.

019.22a To discuss the issues regarding the compliant Health & Safety status of the external Christmas tree securing system as agreed in min no. 008.22a. To receive a report from the Clerk and agree a way forward.

The Clerk informed members that a description of works had been sent to six approved local WSSC builders, including one national construction company as recommended by WSSC Highways and that only one had responded stating that the services of a Civil Engineer would be required to design the specification. The clerk added that she had also asked the Parish Council gardening service contractor to consider the request and that she is waiting on the answer. Members agreed that the project was becoming complexed and potentially expensive and that more investigation and discussion was required.

Chairman



Date: 30th August 2022 Amenities 220711

020.22a To agree that the Council Facilities Working Group remains active and if agreed to increase the membership of the working group.

It was proposed, seconded and carried that the working group would continue and that Cllr Mrs Rufey and Cllr Mrs Edom would join the existing members, Cllr Bass and Cllr Smith on the Council Facilities Working Group.

021.22a To receive reports and updates on:

- a. **Footpaths** – no updates for this meeting.
- b. **Allotments** – Issues on Plot 10 regarding trees have been resolved.
- c. **Ditches/Drainage** – nothing to report.
- d. **Anti-Social Behaviour issues** – nothing reported.
- e. **Avisford Park/Westmeads Public conveniences** – Work to refurbish the conveniences at Avisford Park are complete and the new facilities are open to the public.
- f. **Play Rangers 2022** – The Clerk reported that the events are due to start on the 26th July 2022 have been advertised on Facebook, the Notice Boards, the Sussex Views magazine and the Parish Council website.

022.22a To receive updates from the following Working Groups:

- a. **Council Facilities working Group** – the working group will arrange a meeting date soon.
- b. **Aldwick Parish Council Natural Environment working group** – a meeting is currently being planned.
- c. **‘Welcome to Aldwick’ sign and planter on the junction of Aldwick road and Nyewood Lane junction,** - design and costs are progressing.

023.22a Correspondence for the Amenities Committee.

An email had been received from a resident offering the Parish Council a small Oak Tree in a pot.

The date and time of the next Amenities Committee meeting is:

Monday, 22nd August 2022.

The meeting closed at @ 7.53p.m.