

# Aldwick Parish Council

Aldwick Parish Offices 88 Pryors Lane Aldwick West Sussex PO21 4JF

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CHAIRMAN: Cllr Mr A Smith CLERK/RFO: Sue Batey Deputy Clerk: Mary Halpin

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## MINUTES OF THE AMENITIES COMMITTEE MEETING

**Held on Monday, 22<sup>nd</sup> August 2022 at 6.30pm**

**at the Aldwick Parish Office.**

**Present:** Cllr Mr J. Bass (Chairman), Cllr Mrs C Birch (Vice chairman), Cllr Mrs J Rufey, Cllr Mr Smith & Cllr Mr R Gotheridge.

**In Attendance:** The Clerk and Cllr Mrs D. Thas.

**Apologies received:** Cllr Mrs G Edom– personal reasons, accepted and approved.

The meeting opened at: 6.30pm.

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### 024.22a Declarations of Interest by Members

None.

### 025.22a To approve the Minutes of the Amenities Meeting held on Monday, 11<sup>th</sup> July 2022.

Members agreed that the minutes of the meeting of Monday, 11<sup>th</sup> July 2022, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

### 026.22a Any matters the Chairman wishes to lay before the Committee relevant to Amenities for information.

The Chairman informed members that the Remembrance Service would be held in its usual format on the 11<sup>th</sup> of November 2022 and that as in previous years he and the Clerk would organise the event. Members thanked the Chairman and agreed to give assistance when required.

### 027.22a Clerk's Report and Actions

**024.20a** The clerk is compiling a list of members suggestions regarding replacing the planter at Rose Green parade – project ongoing.

**009.22a** That all or some of the planters in Rose Green are filled with interesting, attractive, drought-resistant, pollinator herbs instead of bedding plants – Cllr Edom to meet with the Gardening Contractor to discuss types of plants to be used.

**050.21a** The Millennium Gardens replanting was agreed at Council min no. 116.21c/050.21a. The Gardening contractor will be delaying this until the autumn due to watering issues.

**010.22a** To plant up to ten new trees on West Sussex County Council (WSCC) owned land, in locations proposed by the Natural Environment Working Group. An amendment was carried at Council, min no. 045.22c/010.22a to plant twelve trees as suggested by WSCC, the Clerk has instructed WSCC to proceed with the work to plant twelve new trees in various agreed locations within Aldwick. The invoice has now been paid.

### 028.22a To receive;

**Questions from members of the public - None / Representations from any Councillor who has a prejudicial interest in any of the following agenda items – None.**

### 029.22a To continue the discussion regarding the compliant Health & Safety status of the external Christmas tree securing system as agreed in min no. 008.22a. To receive an update from the Clerk.

The clerk informed members that the Parish Councils gardening provider was still investigating a solution with another provider. The Chairman suggested to members that he speak with the Co-op head office in relation to the problem as they have their own build/engineering departments and that they might wish to help and get involved. Members thought this was an excellent idea and asked the Chairman to go ahead with making the approach. Members noted that every effort would be made to get a Christmas tree safely erected this year but there was a possibility it might not happen. If this were the case residents would be informed.

**030.22a To agree whether or not to hold a Civic Reception in January 2023.**

It was proposed, seconded and carried that a reception should take place on the last Friday of January 2023, which will be the 27<sup>th</sup> January 2023.

**031.22a That any planned project costings for the 2023/24 budget should be submitted at the next Amenities Committee meeting for approval.**

Members agreed to submit costings for any proposed projects within the 2023/24 budget year for inclusion into the 2023/24 precept at the next Amenities Committee meeting for consideration.

**032.22a To receive reports and updates on:**

- a. **Footpaths** – no updates for this meeting.
- b. **Allotments** – no updates for this meeting.
- c. **Ditches/Drainage** – nothing to report.
- d. **Anti-Social Behaviour issues** – several issues of antisocial behaviour that have taken place in Westmeads and Avisford Park have been reported to the authorities.
- e. **Avisford Park/Westmeads Public conveniences** – issues regarding vandalism have been reported to the authorities.
- f. **Play Rangers 2022** – The events have been highly successful and enjoyed by many children.

**033.22a To receive updates from the following Working Groups:**

- a. **Council Facilities working Group** – the working group will arrange a meeting date soon.
- b. **Aldwick Parish Council Natural Environment working group** – a meeting is currently being planned.
- c. **‘Welcome to Aldwick’ sign and planter on the junction of Aldwick road and Nyewood Lane junction**, - Cllr Mrs Rufey to speak with a Highways representative directly.

**034.22a Correspondence for the Amenities Committee.**

None for this meeting.

The date and time of the next Amenities Committee meeting is:

**Monday, 3<sup>rd</sup> October 2022.**

The meeting closed at @ 7.20p.m.