

Aldwick Parish Council

Aldwick Parish Offices 88 Pryors Lane Aldwick West Sussex PO21 4JF

Tel & Fax: 01243 263330 Email: clerk@aldwickparishcouncil.gov.uk

CHAIRMAN: Cllr Mr A Smith CLERK/RFO: Sue Batey Deputy Clerk: Mary Halpin

MINUTES OF THE AMENITIES COMMITTEE MEETING

Held on Monday, 30th May 2022 at 6.30pm

at the Aldwick Parish Office.

Present: Cllr Mr J. Bass (Chairman), Cllr Mrs G Edom, Cllr Mrs C Birch (Vice chairman),
Cllr Mrs J Rufey & Cllr Mr R Gotheridge.

In Attendance: The Clerk.

Apologies received: Cllr Mr A. Smith (ex-officio) (unwell) accepted and approved.

The meeting opened at: 6.30pm.

001.22a To elect a Chairman for the civic year 2022/23.

It was proposed, seconded and carried that Cllr Bass be appointed Chairman for the civic year 2022/23.

002.22a To elect a Chairman for the civic year 2022/23.

It was proposed, seconded and carried that Cllr Mrs Birch be appointed Vice Chairman for the civic year 2022/23.

003.22a Declarations of Interest by Members

None.

004.22a To approve the Minutes of the Amenities Meeting held on Tuesday, 19th April 2022.

Members agreed that the minutes of the meeting of Tuesday, 19th April 2022, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

005.22a Any matters the Chairman wishes to lay before the Committee relevant to Amenities for information.

The Chairman and Clerk informed members that tree removal work was required for Plot 10 on the Nurseries Allotment site and that a proposal for this work will be going on the next Council agenda as the work is urgent.

006.22a Clerk's Report and Actions

024.20a The clerk is compiling a list of members suggestions regarding replacing the planter at Rose Green parade – project ongoing.

009.21a The tree in memory of the late Lilian Richardson who served as the Chairman of Aldwick Parish Council for 6yrs, has now been completed.

050.21a The Millennium Gardens replanting was agreed at Council min no. 116.21c/050.21a. The Gardening contractor will be delaying this until the autumn due to watering issues.

061.21a The replacement black recycled plastic bench adjacent to the Millennium Gardens has been fitted and turned round.

007.22a To receive;

Questions from members of the public - None / Representations from any Councillor who has a prejudicial interest in any of the following agenda items – None.

008.22a To agree and recommend to Council the Terms of Reference and Delegated Powers of the Amenities Committee for 2022/2023.

Proposed, seconded and carried. This document will be presented at the next Council meeting for approval. The Clerk informed members that the current securing system for the external Christmas tree is not compliant with current standards and that this should be rectified, or another position found for the tree. Members agreed

Chairman



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to investigate this and to add this item to future agendas.

Chairman

A light blue rectangular box containing a handwritten signature in black ink. The signature appears to be 'Jordan'.

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009.22a That all or some of the planters in Rose Green are filled with interesting, attractive, drought-resistant, pollinator herbs instead of bedding plants. Members to note; it is recommended to retain bedding plants in the planters overhanging the railings on the junction and within the large display outside the Co-op for safety reasons.

Proposed, seconded and carried. Members agreed that Cllr Mrs Edom should meet with the gardening contractor to discuss the types of plants to be used.

010.22a To plant up to ten new trees on West Sussex County Council (WSSC) owned land, as agreed by WSSC highways, in locations proposed by the Natural Environment Working Group. Each tree costs £209.80, is 2-3 tall and will be maintained by WSSC. This will support the Jubilee year's Queen's Green Canopy initiative.

Proposed, seconded and agreed in principle as the sites have yet to be confirmed by West Sussex County Council (WSSC). Cllr Gotheridge will update the Clerk regarding confirmation and the proposal will be recommended to the next Council Meeting to meet the deadlines set by WSSC.

011.22a To receive reports and updates on:

- a. **Footpaths** – no updates for this meeting.
- b. **Allotments** – Issues on Plot 10 regarding trees have been reported on and everything else is running well.
- c. **Ditches/Drainage** – nothing to report.
- d. **Anti-Social Behaviour issues** – nothing reported.
- e. **Avisford Park/Westmeads Public conveniences** – Work to refurbish the conveniences at Avisford Park are due to be completed by the Jubilee celebration weekend.

012.22a To receive updates from the following Working Groups:

- a. **Council Facilities working Group** – no updated at this time.
- b. **Aldwick Parish Council Natural Environment working group** – nothing for this meeting.
- c. **'Welcome to Aldwick' sign and planter on the junction of Aldwick road and Nyewood Lane junction,** - no update at this time.

Members agreed that Cllr Gotheridge should contact the WSSC Cabinet Member for Highways to request assistance with the following and report back to the Amenities Committee:

1. Securing points for the external Christmas tree outside the Co-op on Nyetimber Lane
2. 'Welcome to Aldwick' signage to be erect on Nyewood Lane
3. Rose Green Planter replacement.

013.22a Correspondence for the Amenities Committee.

None for this meeting.

The date and time of the next Amenities Committee meeting is:

Monday, 11th July 2022.

The meeting closed at @ 7.40p.m.