

Aldwick Parish Council.

Aldwick Parish Offices, 88 Pryors Lane, Aldwick, West Sussex PO21 4JF

Phone: 01243 263330 E-mail: clerk@aldwickparishcouncil.gov.uk

CHAIRMAN: Cllr Mr Alan Smith CLERK/RFO: S. Batey Asst. Clerk: M. Halpin

Dear Sir/Madam,

MEETING OF THE PARISH COUNCIL

I hereby give you Notice that the **443rd Meeting of Aldwick Parish Council** is to be held on **Monday, 27th June 2022 at 7pm** in the Aldwick Parish Offices and all members of the Council are hereby summoned to attend.



Sue Batey

Clerk to the Council

Dated: 20th June 2022

Attention is drawn to the requirement for all Councillors to make a declaration of prejudicial or other interest that they may have in relation to items on this agenda prior to the start of the meeting. Members are reminded to make any declaration at any stage through the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.

AGENDA

1. Apologies for absence
2. Declarations of Interest.
Members and officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.
Members and officers should make their declaration by stating:
 - a) the item they have the interest in
 - b) whether it is a pecuniary, personal and/or prejudicial interest
 - c) the nature of the interest
 - d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under item 5.
3. To co-opt a councillor to Aldwick Parish Council.
4. Any matters that the Chairman may wish to bring to the notice of the Council for information.
5. To receive:
Questions from members of the public and representations from any Councillor who has a prejudicial interest in any of the following agenda items:
6. To approve the minutes of the Council Meeting (442 AGM) held on Monday, 16th May 2022.
7. Clerks Report and Actions
 - 075.21c** The Avisford Park toilets refurbishment project is still ongoing.
 - 076.21c** The Avisford Park Basketball court opening ceremony should be very soon.
 - 027.22c** The replacement chamber windows have been fitted.
 - 032.22c** Arrangements for the Play Ranger summer events have been completed and the supplier has submitted their invoice for payment. The events are being advertised on the Notice boards, APC Website, Sussex Views and Facebook.
8. To agree that Cllr Patel joins the Planning Committee
9. To consider reports from the following: District Councillors and County Councillors representing Aldwick.
10. **To Receive the minutes from the following Committees:**
 - a) **Planning** Dated: 23rd May, 6th June & 20th June 2022.
 - b) **Finance** Dated: 6th June 2022.
 - c) **Amenities** Dated: 30th May 2022.
11. The Planning Committee has proposed the following recommendations:

020.22f

To agree the Terms of Reference for the planning Committee for 2022/2023

Proposed and seconded and carried, *see ATTI*

12. The Amenities Committee has proposed the following recommendations:

008.22a	To agree and recommend to Council the Terms of Reference and Delegated Powers of the Amenities Committee for 2022/2023, see ATT2 Proposed, seconded and carried. This document will be presented at the next Council meeting for approval. The Clerk informed members that the current securing system for the external Christmas tree is not compliant with WSCC current H&S standards and that this should be rectified, or another position found for the tree. Members agreed to investigate this and to add this item to future agendas.
010.22a	To plant up to ten new trees on West Sussex County Council (WSCC) owned land, as agreed by WSCC highways, in locations proposed by the Natural Environment Working Group. Each tree costs £209.80, is 2-3 tall and will be maintained by WSCC. This will support the Jubilee year's Queen's Green Canopy initiative, see ATT3 & 4 Proposed, seconded and agreed in principle as the sites have yet to be confirmed by West Sussex County Council (WSCC). Cllr Gotheridge will update the Clerk regarding confirmation and the proposal will be recommended to the next Council Meeting to meet the deadlines set by WSCC. Further information since proposal was agreed; To plant up to twelve [or the ten proposed by the Amenities Committee] See attachment and subsequent confirmation and acceptance of locations from WSCC.

13. The Finance Committee has proposed the following recommendations:

007.22f	To agree and recommend to Council the Terms of Reference and Delegated Powers for the Finance Committee for 2022/2023, see ATT5 Proposed, seconded and carried.
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14. To agree to remove 10 miniature fruit trees on allotment plot 10 which have become too large and are causing restrictive growing capacity on the ground. The trees were planted by a previous allotment plot holder about 15yrs ago, the cost to remove the trees and tidy up (including weed removal) will be £ 519.84 plus vat. Without this work being carried out the plot will become redundant, and the fruit trees will continue to grow and in time cause a shadowing effect to surrounding plots making them redundant as well. If left, the trees will continue to grow and so will the cost to remove them.
15. To consider reports from Councillors who are Council Representatives on outside bodies.
- To include a report regarding the meeting with WSCC Highways Cabinet member held on 6th May 2022.
16. Questions to the Chairman or Clerk previously submitted in writing.
17. Correspondence for Council.

Date and time of next meeting:

Monday, 8th August 2022 7pm

Meetings of the Council are open to the Public Large Print copies of Agendas & Minutes can be made available

Members of the public are welcome to attend all Council and Committee meetings.

Please check www.aldwickparishcouncil.gov.uk for any cancellations.