

Aldwick Parish Council

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CHAIRMAN: Cllr Mr A Smith CLERK/RFO: Sue Batey. Deputy Clerk: Mary Halpin

MINUTES OF THE AMENITIES COMMITTEE MEETING

Held on Tuesday, 19th April 2022 at 6.30pm
at the Aldwick Parish Office.

Present: Cllr Mr J. Bass (Chairman), Cllr Mr A. Smith (ex-officio), Cllr Mrs C Birch (Vice chairman) & Cllr Mr R Gotheridge.

In Attendance: The Clerk & Cllr Mr L Garner

Apologies received: Cllr Mrs G Edom (previous commitment) accepted and approved.

The meeting opened at: 6.30pm.

055.21a **Declarations of Interest by Members**
None.

056.21a **To approve the Minutes of the Amenities Meeting held on Monday, 7th March 2022.**
Members agreed that the minutes of the meeting of Monday, 7th March 2022, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

057.21a **Any matters the Chairman wishes to lay before the Committee relevant to Amenities for information.**
The Chairman informed members that the three large windows in the chamber need to be replaced as the internal handle mechanism had broken in two windows and all three windows have blown. The Chairman confirmed that the windows will be replaced under urgent health & safety as ventilation cannot be achieved in the chamber and that Council will be asked to ratify this retrospectively.

058.21a **Clerk's Report and Actions**

024.20a The clerk is compiling a list of members suggestions regarding replacing the planter at Rose Green parade – project ongoing.

009.21a The tree in memory of the late Lilian Richardson who served as the Chairman of Aldwick Parish Council for 6yrs, has been planted and the railings and plaque are ongoing.

050.21a The Millennium Gardens replanting was agreed at Council min no. 116.21c/050.21a and the gardening contractor has been informed.

059.21a **To receive;**
Questions from members of the public - None / Representations from any Councillor who has a prejudicial interest in any of the following agenda items – None.

060.21a **That all or some of the planters in Rose Green are filled with interesting, attractive, drought-resistant, pollinator herbs instead of bedding plants. Members to note; it is recommended to retain bedding plants in the planters overhanging the railings on the junction and within the large display outside the Co-op for safety reasons.**
This item could not be heard as the prosper was not present at the meeting.

061.21a **That a new 100% recycled plastic Black Witton Bench is purchased to replace the wooden bench adjacent to the Millennium Gardens near the bus stop. The current wooden bench is in an extremely**

poor condition and needs replacing. This is in line with the agreed Parish Council bench strategy, Proposed, seconded and carried at a cost of £452.00 ex VAT under TOR & delegated powers -budget code 24. Members also agreed that the fitting should be carried out by the gardening contractor and the costs be allocated under delegated powers to budget code 24.

062.21a To consider parish initiatives to mark the Queen Elizabeth Platinum Jubilee in June 2022.

Members agreed that a Jubilee flag be purchased from The Royal British Legion and that this be flown during the celebrations and costs to be covered under TOR & delegated powers to budget code 24.

Members also agreed to request red/white and blue bedding plants to be planted in the various parish containers/sites and ask the Clerk to communicate this to the gardening contractor.

063.21a To receive reports and updates on:

- a. **Footpaths** – no updates for this meeting.
- b. **Allotments** – All running well, no issues. A proposal to buy at least six water butts will be put to the next Amenities Committee meeting.
- c. **Ditches/Drainage** – nothing to report.
- d. **Anti-Social Behaviour issues** – issues ongoing at West Meads and have been reported to the Police.
- e. **Avisford Park/Westmeads Public conveniences** – Work to refurbish the conveniences at Avisford Park are due to be completed by the Jubilee celebration weekend. Anti-social behaviour issues are still affecting the public conveniences at West Meads.

064.21a To receive updates from the following Working Groups:

- a. **Council Facilities working Group** – no updated at this time.
- b. **Aldwick Parish Council Natural Environment working group** – it was reported that a recent litter pick event had taken place at Avisford Park organised by Bognor Regis community Clean. Members wished to pass on their thanks and gratitude to the originator of this group.
- c. **‘Welcome to Aldwick’ sign and planter on the junction of Aldwick road and Nyewood Lane junction,** - no update at this time.

065.21a Correspondence for the Amenities Committee.

None for this meeting.

The date and time of the next Amenities Committee meeting is:

Monday, 30th May 2022.

The meeting closed at @ 7.08p.m.