

Aldwick Parish Council

Aldwick Parish Offices, 88 Pryors Lane, Aldwick, West Sussex PO21 4JF

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COUNCIL CHAIRMAN: Cllr Mr Alan Smith CLERK/RFO: Sue Batey ASST. CLERK: Mary Halpin

MEETING OF THE FINANCE COMMITTEE

I hereby give you Notice that a meeting of the Finance Committee of Aldwick Parish Council to be held on **Monday, 6th June 2022 at 7pm (after the Planning Committee Meeting)** in the Parish Offices and all members of the Committee are hereby summoned to attend.



Clerk/RFO

Dated: 31st May 2022

Attention is drawn to the requirement for all Councillors to make a declaration of personal or prejudicial and/or pecuniary interests that they may have in relation to items on this agenda. They are reminded to make any declaration at any stage through the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.

AGENDA

1. To Elect a Chairman for the civic year 2022/2023
2. To elect a Vice Chairman for the civic year 2022/2023
3. Apologies for Absence.
4. Declarations of Interest.
Members and officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.
Members and officers should make their declaration by stating:
 - a) the item they have the interest in
 - b) whether it is a pecuniary, personal and/or prejudicial interest
 - c) the nature of the interest
 - d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under item 7.
5. To approve the minutes of the Finance Committee Meeting held on Monday, 14th March 2022.
Note: Meeting of the 25th April 2022 was cancelled.
6. Clerk's Actions and Report – None for this meeting.
7. To receive:
 - Questions from members of the public
 - Representations from any Councillor who has a personal/prejudicial or pecuniary interest in any of the following agenda items.
8. To agree and recommend to Council the Terms of Reference and Delegated Powers for the Finance Committee for 2022/2023, *see ATT*
9. Any such matters that the Chairman may wish to bring to the attention of the Finance Committee.
10. To agree the bank/cash/credit card transactions report for 25th February 2022 to 14th May 2022.
To agree invoices received/paid, cheque books, payroll, Bank statements and accounts. (Members to select invoice numbers to carry out internal audit check and note any telephone banking transactions or credit card transactions), *see ATT*
11. Correspondence for the Finance Committee.

Date and time of next meeting: **Monday, 18th July 2022 @ 7pm (after the Planning Committee Meeting) Members of the public are welcome to attend all Council and Committee meetings. Please check www.aldwickparishcouncil.gov.uk for any cancellations.**