

Aldwick Parish Council

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CHAIRMAN: Cllr Mr A Smith CLERK/RFO: Sue Batey. Deputy Clerk: Mary Halpin

MINUTES OF THE AMENITIES COMMITTEE MEETING

Held on Monday, 7th March 2022 at 6.30pm

at the Aldwick Parish Office.

Present: Cllr Mr J. Bass (Chairman), Cllr Mr A. Smith (ex-officio), Cllr Mrs C Birch (Vice chairman)
Cllr Mrs J Rufey, Cllr Mr R Gotheridge and Cllr Mrs G Edom.

In Attendance: The Clerk

Apologies received: None all present.

The meeting opened at: 6.30pm.

043.21a Declarations of Interest by Members

Cllr Bass declared a personal & prejudicial interest in item 8 (min no. 049.21a) as he is a member of the Willowhale Farm Residents Association who are the current trustees and added that he will reserve his right to make representation.

044.21a To approve the Minutes of the Amenities Meeting held on Monday, 1st November 2021.

Members agreed indicatively that the minutes of the meeting of Monday, 1st November 2021, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

045.21a To approve the Minutes of the Indicative Amenities Meeting held on Monday, 20th December 2021.

Members agreed indicatively that the Indicative minutes of the meeting of Monday, 20th December 2021, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

046.21a Any matters the Chairman wishes to lay before the Committee relevant to Amenities for information.

The Chairman informed members that he had received an email from a resident regarding community support for Ukrainian refugees and that he had passed this to the Clerk.

047.21a Clerk's Report and Actions

055.19a Re-placement Plaque in Nyetimber Road – Closed.

024.20a The clerk is compiling a list of members suggestions regarding replacing the planter at Rose Green parade – **project ongoing.**

009.21a Council agreed to plant a tree in the Millennium Garden and erect a plaque in memory of the late Lilian Richardson who served as the Chairman of Aldwick Parish Council for 6yrs, **min no. 009.21a/047.21c** – The project costs have been agreed by council min no: 103.21c and the project will commence soon.

048.21a To receive;

Questions from members of the public - None / **Representations from any Councillor who has a prejudicial interest in any of the following agenda items** – None.

049.21a Delegated from Council min no: 100.21c That Aldwick Parish Council delegate a Councillor and the Clerk to approach Bromley Council and Places for People Group and to obtain the assistance of our respective WSCC councillors, Arun District Councillors and MP Nick Gibb regarding the land transfer of the freehold of both the Queen Elizabeth 2 Diamond Jubilee Garden and the adjoining allotments to Aldwick Parish Council. These facilities are currently managed by Willowhale Farm



Residents Association who are the present trustees.

Cllr Mr Bass informed Members that the current trustees will be reducing their involvement and would like the Diamond Jubilee Gardens and adjoining allotments to be passed to Aldwick Parish Council as assets for the residents of Aldwick to continue to enjoy and benefit from. Members supported the item in principle and agreed that the Clerk, Cllr Bass and Cllr Smith approach the Landowner/Leaseholder to make enquiries regarding the acquirement of said public amenities. Members also agreed that the project should be delegated to the Amenities Committee during the investigations and returned to Council for any decisions. **The chairman informed members that the relevant information was being collated and would be passed to the working group in due course.**

- 050.21a** Delegated from Council min no: 102.21c. **To agree that the Millennium Gardens planting is renovated and enhanced by replanting and reshaping. The current shrubs and plants have been in position for some time and have become large and unruly thereby impairing the overall design and appearance of the garden. To also agree that this project is delegated to the Amenities Committee and that the cost of £1834.00 (ex VAT) is approved, and submit recommendation to Council,** Members felt that more discussion was needed before a decision could be taken and more detail regarding the types of plants was needed. Therefore, it was agreed by Members to delegate the item to the Amenities Committee for further investigations and resubmitted to Council on completion. **Having received additional information regarding types of plants members agree that this should go ahead and agreed to propose this to Council.**
- 051.21a** To consider parish initiatives to mark the Queen Elizabeth Platinum Jubilee in June 2022. **Members agreed to submit ideas/initiatives to the next Amenities Committee meeting.**
- 052.21a** **To receive reports and updates on:**
- Footpaths** – no updates for this meeting.
 - Allotments** – All running well, no issues. Cllr Smith proposed that the Amenities Committee should consider acquiring some mushroom compost for the Allotments. Members agreed that this was a good idea and to submit a proposal at the next meeting including costs.
 - Ditches/Drainage** – nothing to report.
 - Anti-Social Behaviour issues** – issues at West Meads have been reported to the Police.
 - Avisford Park/Westmeads Public conveniences – Work to refurbish the conveniences** at Avisford Park have started and Aldwick Parish Councils 10k contribution has been sent. The conveniences at Westmeads are being maintained to a satisfactory level by Arun District council
- 053.21a** **To receive updates from the following Working Groups:**
- Council Facilities working Group** – no updated at this time.
 - Aldwick Parish Council Natural Environment working group – it was reported that the first working group meeting will be held tonight and a report will be given at the next Amenities meeting.
 - ‘Welcome to Aldwick’ sign and planter on the junction of Aldwick road and Nyewood Lane junction,** Cllr Rufey stated that WSCC have verbally said a sign and planter can be erected on the site. The Clerk informed members that we need confirmation in writing and the size and design of both items to be approved by WSCC.
- 054.21a** **Correspondence for the Amenities Committee.**
None for this meeting.

The date and time of the next Amenities Committee meeting is:

Monday, 19th April 2022.

The meeting closed at @ 7.10 p.m.