

# Aldwick Parish Council

Aldwick Parish Offices 88 Pryors Lane Aldwick West Sussex PO21 4JF

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CHAIRMAN: Cllr Mr A Smith CLERK/RFO: Sue Batey. Deputy Clerk: Mary Halpin

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## MINUTES OF THE MEETING OF THE AMENITIES COMMITTEE

**Held on Monday, 1<sup>st</sup> November 2021 at 6.30pm**

**at the Aldwick Parish Office.**

**Present:** Cllr Mr J. Bass (Chairman), Cllr Mr A. Smith (ex-officio), Cllr Mrs C Birch (Vice chairman)  
Cllr Mrs J Rufey and Cllr Mrs G Edom.

**In Attendance:** The Clerk and 1 member of the public

**Apologies received:** Cllr Mr R Gotheridge– (holiday) approved and accepted.

The meeting opened at: 6.30pm.

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### 023.21a **Declarations of Interest by Members**

None.

### 024.21a **To approve the Minutes of the Amenities Meeting held on Monday, 20<sup>th</sup> September 2021.**

Resolved, members agreed that the minutes of the meeting of Monday, 20<sup>th</sup> September 2021, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

### 025.21a **Any matters the Chairman wishes to lay before the Committee relevant to Amenities for information.**

Nothing for this meeting.

### 026.21a **Clerk's Report and Actions**

**055.19a** Re-placement Plaque in Nyetimber Lane is still being processed – **project ongoing**

**024.20a** The clerk is compiling a list of members suggestions regarding replacing the planter at Rose Green parade – **project ongoing**

**009.21a** Council agreed to plant a tree in the Millennium Garden and erect a plaque in memory of the late Lilian Richardson who served as the Chairman of Aldwick Parish Council for 6yrs, **min no. 009.21a/047.21c – project ongoing**

**011.21a** The date for the Civic Reception has been confirmed and will be held on Friday, 28<sup>th</sup> January 2022 at the Willowhale Community Centre.

### 027.21a **To receive;**

**Questions from members of the public - None / Representations from any Councillor who has a prejudicial interest in any of the following agenda items – None.**

### 028.21a **To receive an update regarding the 11<sup>th</sup> of November 2021 Remembrance Service from the chairman.**

The Chairman informed members that the indoor refreshments for this event have been cancelled due to the high levels of Coronavirus infection in the local area.

### 029.21a **To agree to delegate the costs of the Christmas project to the Chairman and Clerk up to a budget of £1,250 as stated in budget code 6 of the agreed 2021/2022 budget. This amount will cover the cost of a 20ft Christmas tree, delivery costs, installation costs, external Christmas tree lighting hire and removal/disposal.**

Proposed, seconded and carried.

- 030.21a To receive reports and updates on:**
- Footpaths** – no updates for this meeting.
  - Allotments** – All running well, no issues.
  - Ditches/Drainage** – nothing to report.
  - Anti-Social Behaviour issues** – incidents of this nature have taken place at Westmeads namely youths climbing on to the roof of the public toilets.
  - Avisford Park/Westmeads Public conveniences** – the conveniences at Avisford Park are still closed as they are awaiting refurbishment. It was stated that the conveniences at Westmeads were now being regularly inspected by Arun District council
- 031.21a To receive updates from the following Working Groups:**
- Council Facilities working Group** – no updated at this time.
  - Tree planting working group** – are going to propose expanding their remit to cover all environmental and biodiversity subject matters within Aldwick and will bring this to the committee in due course.
  - ‘Welcome to Aldwick’ sign and planter on the junction of Aldwick road and Nyewood Lane junction**, this project is still ongoing.
- 032.21a** Members to note for information, that due to Arun District Council time constraints/deadlines and our meeting calendar the following decisions were taken by full Council on the 4<sup>th</sup> October 2021;
- 075.21c** *To agree a 10k financial contribution to Arun District Council towards the refurbishment project of the Avisford Park toilets. As part of the agreement made between Aldwick Parish council and Arun District Council in 2018 and stated in min no. 196.17c/066.17f, we agreed to contribute 8k revenue costs per year for all public conveniences in Aldwick and 2k per year repair cost. The repair cost pot currently stands at 6k.*
- It was proposed, seconded and carried, that Aldwick Parish Council would contribute 10k to the refurbishment project as this is an important community facility and ensure that any future closures due to vandalism would be minimal.*
- 076.21c** *To agree the request from Arun District Council to contribute towards the refurbishment of the Basketball court at Avisford Park. This will include a refurb of the basketball court including new tarmac, court markings, goal/basketball units, end & side fencing. A young parishioner has also written to the Parish Council asking very politely that we try to fix the problems with the court, as he, his family and friends are very keen players.*
- It was proposed, seconded and carried, that Aldwick Parish Council would contribute 8k to towards the 40k refurbishment costs in line with, ‘Working in partnership with Arun District Council’ and that due to the pandemic the 10k youth budget remained unspent for 2021/2022. Therefore, the youth budget code normally spent on Play Rangers will benefit and be invested in the young people of Aldwick.*
- Noted by members.
- 033.21a Correspondence for the Amenities Committee.**
- None for this meeting.

The date and time of the next Amenities Committee meeting is:

**Monday, 13<sup>th</sup> December 2021.**

The meeting closed at @ 6.56 p.m.