

Aldwick Parish Council

Aldwick Parish Offices 88 Pryors Lane Aldwick West Sussex PO21 4JF

Tel & Fax: 01243 263330 Email: clerk@aldwickparishcouncil.gov.uk

CHAIRMAN: Cllr Mr A Smith CLERK/RFO: Sue Batey. Deputy Clerk: Mary Halpin

MINUTES OF THE MEETING OF THE AMENITIES COMMITTEE

Held on Monday, 20th September 2021 at 6.30pm
at the Aldwick Parish Office.

Present: Cllr Mr J. Bass (Chairman), Cllr Mr A. Smith (ex-officio), Cllr Mr R Gotheridge,
Cllr Mrs J Rufey and Cllr Mrs G Edom.

In Attendance: The Clerk and 1 member of the public

Apologies received: Cllr Mrs C Birch (Vice chairman) – (taken unwell) approved and accepted.

The meeting opened at: 6.30pm.

015.21a **Declarations of Interest by Members**

None.

016.21a **To approve the Minutes of the Amenities Meeting held on Monday, 9th August 2021.**

Resolved, members agreed that the minutes of the meeting of Monday, 9th August 2021, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

017.21a **Any matters the Chairman wishes to lay before the Committee relevant to Amenities for information.**

The Chairman and Clerk briefed members regarding a funding contribution towards the Avisford Park public toilets refurbishment project made by Arun District Council. The Clerk stated that the request was made too late for the amenities agenda and that the proposal would go directly to Council as a decision needed to be reached by the 6th October 2021. The Clerk will email members all relevant information.

018.21a **Clerk's Report and Actions**

055.19a Re-placement Plaque in Nyetimber Road is still being processed.

024.20a The clerk is compiling a list of members suggestions regarding replacing the planter at Rose Green parade.

008.21a Council agreed 'Terms of Reference and Delegated Powers of the Amenities Committee for 2021/2022 as presented, **min no. 008.21a/047.21c**

009.21a Council agreed to plant a tree in the Millennium Garden and erect a plaque in memory of the late Lilian Richardson who served as the Chairman of Aldwick Parish Council for 6yrs, **min no. 009.21a/047.21c**

011.21a Council agreed that a Civic Reception should be held in January 2022 and asked that the Vice chairman arrange and book the date with the clerk, **min no. 011.21a/047.21c**

019.21a **To receive;**

Questions from members of the public - None / Representations from any Councillor who has a prejudicial interest in any of the following agenda items – None.

020.21a **To receive reports and updates on:**

a. **Footpaths** – West Sussex County Council have been carrying out inspections and spraying.

b. **Allotments** – All running well, no issues.

c. **Ditches/Drainage** – nothing to report.

d. **Anti-Social Behaviour issues** – nothing to report.

e. **Avisford Park/Westmeads Public conveniences** – the conveniences at Avisford Park are still closed

as they are awaiting refurbishment. It was stated that the conveniences at Westmeads were now flushing properly.

- 021.21a To receive updates from the following Working Groups:**
- a. **Council Facilities working Group** – no updated at this time.
 - b. **Tree planting working group** - no updated at this time.
 - c. **‘Welcome to Aldwick’ sign and planter on the junction of Aldwick road and Nyewood Lane junction**, this project is still ongoing and that input from the County Councillor is required.
- 022.21a Correspondence for the Amenities Committee.**
None for this meeting.

The date and time of the next Amenities Committee meeting is:

Monday, 1st November 2021.

The meeting closed at @ 6.45 p.m.