

Aldwick Parish Council

Aldwick Parish Offices 88 Pryors Lane Aldwick West Sussex PO21 4JF

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CHAIRMAN: Cllr Mr A Smith CLERK/RFO: Sue Batey. Deputy Clerk: Mary Halpin

MINUTES OF THE MEETING OF THE AMENITIES COMMITTEE

Held on Monday, 9th August 2021 at 6.30pm at the Aldwick Parish Office.

Present: Cllr Mr J. Bass (Chairman), Cllr Mr A. Smith (ex-officio), Cllr Mr R Gotheridge, Cllr Mrs J Rufey, Cllr Mrs C Birch (Vice chairman), and Cllr Mrs G Edom.

In Attendance: The Clerk and 3 members of the public

Apologies received: None.

The meeting opened at: 6.30pm.

001.21a To elect a Chairman of Amenities for the civic year 2021/2022.

Cllr Bass was proposed, seconded and duly elected.

002.21a To elect a Vice Chairman of Amenities for the civic year 2021/2022.

Cllr Mrs Birch was proposed, seconded and duly elected.

003.21a Declarations of Interest by Members

None.

004.21a To approve the Minutes of the Amenities Meeting held on Monday, 8th March 2021.

Resolved, members agreed that the minutes of the meeting of Monday, 8th March 2021, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

005.21a Any matters the Chairman wishes to lay before the Committee relevant to Amenities for information.

No matters raised.

006.21a Clerk's Report and Actions

055.19a Re-placement Plaque in Nyetimber Lane is still being processed.

024.20a The clerk is compiling a list of members suggestions regarding replacing the planter at Rose Green parade.

101.20c/043.20a The Solar panel project was completed in May 2021 and the cost was £4,076.56 (ex-vat).

007.21a To receive;

Questions from members of the public - None / Representations from any Councillor who has a prejudicial interest in any of the following agenda items – None.

008.21a To agree and recommend to Council the Terms of Reference and Delegated Powers of the Amenities Committee for 2019/2020.

Members agreed the document and to propose to full council.

009.21a To agree to plant a tree in the Millennium Garden and erect a plaque in memory of the late Lilian Richardson who served as the Chairman of Aldwick Parish Council for 6yrs.

Members fully supported the memorial project and agreed that it should be proposed to full Council

010.21a To agree a working party to arrange the 2021 Remembrance Service, which will be held on Thursday, 11th November 2021.

It was proposed, seconded and agreed, that Cllr Bass and the Clerk would organise the event with assistance from the Amenities committee members when required.

011.21a To discuss and agree whether a Civic Reception should be held in January 2022.

Members agreed the reception should go ahead in January 2022 as it provides an opportunity for the Parish Council to recognise and thank local charitable organisations for the work they do. Members agreed that this proposal should be proposed to full council to ratify and agree a date.

012.21a To receive reports and updates on:

- a. **Footpaths** – nothing to report.
- b. **Allotments** – All plots are now rented out and looking very good.
- c. **Ditches/Drainage** – a flooding issue with the drains at West Meads car park has been identified and will be reported to the Arun East District Councillors. The issue has already been reported to the County Councillor and WSCC who have stated that they are not prepared to do anything about the drains at this time
- d. **Anti-Social Behaviour issues** – The chairman informed members that a local anti-social behaviour issue had now been resolved.
- e. **Avisford Park/Westmeads Public conveniences** – the conveniences at Avisford Park are still closed as they are awaiting refurbishment by Arun District Council. It was stated that the conveniences at West Meads were not flushing properly and that this has been reported.

013.21a To receive updates from the following Working Groups:

- a. **Council Facilities working Group** – no updated at this time.
- b. **Tree planting working group**, please note; *Council min no; 027.21c delegated power to Clerk to spend up to 2k on 10 new trees with WSCC as the supplier. WSCC invoiced for 8 x trees @ £1,600 (ex-vat).* The tree planting group report that they are waiting for the planting schedule updates from WSCC. They also reported that more work will be done at the next meeting regarding Tree Preservation Orders.
- c. **Solar Panels working group** – this work is now complete and the working group disbanded.
- d. **‘Welcome to Aldwick’ sign and planter on the junction of Aldwick road and Nyewood Lane junction**, this project is still ongoing and that input from the County Councillor is required.

014.21a Correspondence for the Amenities Committee.

A letter had been received regarding the sightlines on the Hewarts Lane roundabout and that the shrubs may be too high. This was investigated by a member and no issues were found. The Council’s gardening contractor maintains the roundabout to highways standards on the Councils behalf and would reduce shrubs if require.

The date and time of the next Amenities Committee meeting is:

Monday, 20th September 2021.

The meeting closed at @ 7.03 p.m.