

Aldwick Parish Council

Aldwick Parish Offices, 88 Pryors Lane, Aldwick, West Sussex PO21 4JF

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COUNCIL CHAIRMAN: Cllr Mrs L Richardson CLERK/RFO: Sue Batey ASST. CLERK: Mary Halpin

MEETING OF THE FINANCE COMMITTEE

I hereby give you Notice that a meeting of the Finance Committee of Aldwick Parish Council to be held on **Monday, 22nd March 2021 at 6.30pm** in the Parish Offices and all members of the Committee are hereby summoned to attend.



Clerk/RFO

Dated: 15th March 2021

Attention is drawn to the requirement for all Councillors to make a declaration of personal or prejudicial and/or pecuniary interests that they may have in relation to items on this agenda. They are reminded to make any declaration at any stage through the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.

AGENDA

1. Apologies for Absence.
2. Declarations of Interest.

Members and officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officers should make their declaration by stating:

 - a) the item they have the interest in
 - b) whether it is a pecuniary, personal and/or prejudicial interest
 - c) the nature of the interest
 - d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under item 5
3. To approve the minutes of the Finance Committee Meeting held on Monday, 25th January 2021.
4. Clerk's Actions and Report
033.20f Approved by Council on the 8th of Feb min no: 082.20c. The new laptop has been received and is in use, cost £952.50 excluding VAT.
5. To receive:
 - Questions from members of the public
 - Representations from any Councillor who has a personal/prejudicial or pecuniary interest in any of the following agenda items.
6. To note a 3% increase in the gardening contractor's yearly costs, uplift of £166.56 per year, £13.87 per month excluding VAT. The increase had been written into the 2021/2022 budget.
7. To note the external auditors report and certificate 2019/2020, *see ATT1*
8. Any such matters that the Chairman may wish to bring to the attention of the Finance Committee.
9. To agree the bank/cash/credit card transactions report for 15th January 2021 to 4th March 2021, *see ATT2*
10. Correspondence for the Finance Committee.

Date and time of next meeting: **Monday, TBA 2021 @ 6.30pm**

Members of the public are welcome to attend all Council and Committee meetings.

Please check www.aldwickparishcouncil.gov.uk for any cancellations.

Members of the public wishing to join this virtual meeting please ring +44 20 3855 5465

United Kingdom, London (Toll) (local charges apply) and use **Conference ID: 142 723 723#**