

Aldwick Parish Council

Aldwick Parish Offices 88 Pryors Lane Aldwick West Sussex PO21 4JF

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CHAIRMAN: Cllr Mrs L. Richardson. CLERK/RFO: Sue Batey. Deputy Clerk: Mary Halpin

MINUTES OF THE MEETING OF THE AMENITIES COMMITTEE

Held on Monday, 8th March 2021.

This meeting was held virtually via Microsoft Teams.

- Present:** Cllr Mr J. Bass (Chairman), Cllr Mr A. Smith (ex-officio), Cllr Mr R Gotheridge, Cllr Mrs J Rufey, Cllr Mrs C Birch, Cllr Mrs S Stallard and Cllr Mrs G Edom.
- In Attendance:** The Clerk.
- Apologies received:** Mrs S Coppard (Vice-Chairman) – (family commitments), Cllr Mrs Richardson – (previous appointment). Apologies accepted and approved.

The meeting opened at: 6.30pm.

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- 038.20a Declarations of Interest by Members**
None.
- 039.20a To approve the Minutes of the Amenities Meeting held on Monday, 11th January 2021.**
Resolved, members agreed that the minutes of the meeting of Monday, 11th January 2021, having been circulated in advance, be taken as read and signed by the Chairman as a true record.
- 040.20a Any matters the Chairman wishes to lay before the Committee relevant to Amenities for information.**
The Chairman thanked Cllr Smith for chairing the last meeting in his absence.
- 041.20a Clerk's Report and Actions**
055.19a Re-placement Plaque in Nyetimber Lane is still being processed.
093.19a Member's submissions regarding the 'infrastructure list' is still open.
024.20a The clerk is compiling a list of members suggestions regarding replacing the planter at Rose Green parade.
033.20a Update report on the Parish Council sign at the junction of Aldwick Road and Nyewood Lane and the other Parish Council boundary signposts. **The Clerk reported that a quote to repaint and wash down these signs was being prepared.**
- 042.20a To receive;**
Questions from members of the public - None / Representations from any Councillor who has a prejudicial interest in any of the following agenda items – None.
- 043.20a To consider the Solar Panel Working Party report and associated costs (3 quotes and specification plans) to install Solar Panels to the Parish Council building and propose that the Committee makes a recommendation to the next Council Meeting.**
Members thanked the working party for a very informative and well-constructed report and agreed that the quote supplied by Wagner should go forward as the preferred contractor. Members also noted that prices may incur a small increase due to the time that had passed since receiving the quote. Members requested that the clerk place this item on the next full Council agenda.
- 044.20a To form a working group to explore the possibility of adding a “ WELCOME TO ALDWICK” sign and planter at the Nyewood lane and Aldwick Road junction. Also, the same signage at the other end of Nyewood Lane near the Waverley Public House.**
Members agreed that Cllr Mrs Rufey, Cllr Mrs Stallard and Cllr Gotheridge would form the working party and report back to the committee in due course.

- 045.20a To receive reports and updates on:**
- a. **Footpaths** – nothing to report.
 - b. **Allotments** – Cllr Smith reported to members that the padlocks are still waiting to be replaced and that Plot 3 is ready to be rented out subject to the government covid guidelines/restrictions.
 - b. **Ditches/Drainage** – nothing to report.
 - a. **Anti-Social Behaviour issues** – it was noted that large amount of littering was taking place in the community carpark. The clerk said she would look into this.
 - b. **Avisford Park/Westmeads Public conveniences** – Arun District Council have informed us that the Avisford Park toilets remain closed at this time due to necessary refurbishment work and that the toilets at West Meads were in working order.

- 046.20a To receive updates from the following Working Groups.**
- Council Facilities Working Group** – the Clerk informed members that the work to change the Chamber and foyer floor covering was due to start within a few weeks.
- Tree Planting Group** – an update was given regarding the trees to be preserved (TPO) request list. That the Arun Arboriculturist was pleased with the content of the request and that he would be considering this in good time.
- Solar Panel group** – reported under item 043.20a

- 047.20a Correspondence for the Amenities Committee.**
The clerk informed members that the gardening contractor had applied a 3% increase to the 2021/22 rates.

The date and time of the next Virtual Amenities Committee meeting is:

Monday, 17th May 2021 to be held via Microsoft Teams.

The meeting closed at @ 7.10 p.m.