

Aldwick Parish Council

Aldwick Parish Offices, 88 Pryors Lane, Aldwick, West Sussex PO21 4JF

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COUNCIL CHAIRMAN: Cllr Mrs L Richardson CLERK/RFO: Sue Batey ASST. CLERK: Mary Halpin

MEETING OF THE FINANCE COMMITTEE

I hereby give you Notice that a meeting of the Finance Committee of Aldwick Parish Council to be held on **Monday, 21st September 2020 at 6.30pm** in the Parish Offices and all members of the Committee are hereby summoned to attend.



Clerk/RFO

Dated: 14th September 2020

Attention is drawn to the requirement for all Councillors to make a declaration of personal or prejudicial and/or pecuniary interests that they may have in relation to items on this agenda. They are reminded to make any declaration at any stage through the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.

AGENDA

1. Apologies for Absence.
2. Declarations of Interest.

Members and officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officers should make their declaration by stating:

 - a) the item they have the interest in
 - b) whether it is a pecuniary, personal and/or prejudicial interest
 - c) the nature of the interest
 - d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under item 5
3. To approve the minutes of the Finance Committee Meeting held on Monday, 27th July 2020.
4. Clerk's Actions and Report
007.20f To discuss the financial implications of purchasing a laptop for each member. This may be required to allow the Council to function virtually as a consequence of the ongoing Corona-Virus restrictions and requirements of a possible 'Hybrid' approach to future meetings Prior to this being proposed to Council for a decision the committee are asked to evaluate the costs and current and future budgetary effects. It was agreed that a Task & Finish group would be set up to appraise the requirements in more detail prior to the proposal going to Full Council. Members agreed that the Task & Finish group would consist of, Cllr Mrs Richardson, Cllr Mrs Rufey, Cllr Mrs Stallard, Cllr Smith and the Clerk. The group met virtually on Wednesday, 5th August 2020 at 3pm via Microsoft Teams and agreed that this item should remain ongoing as more information regarding the long term need within the current pandemic situation was required. The Clerk will return to the Committee any developments and future implications which may affect the Council's operations.
5. To receive:
 - Questions from members of the public
 - Representations from any Councillor who has a personal/prejudicial or pecuniary interest in any of the following agenda items.
6. Any such matters that the Chairman may wish to bring to the attention of the Finance Committee.
7. To agree to appoint Cllr Gotheridge to the 2021/2022 Budget Working Group.

8. To agree to extend the 2020/2021 Discretionary Grant window due to the current pandemic situation.
9. To agree the bank/cash/credit card transactions report for 18th July 2020 to 3rd September 2020, *see ATTI*
10. Correspondence for the Finance Committee.

Date and time of next meeting:

Monday, 16th November 2020 @ 6.30pm

**Members of the public are welcome to attend all Council and Committee meetings.
Please check www.aldwickparishcouncil.gov.uk for any cancellations.**

Members of the public wishing to join this virtual meeting please ring [+44 20 3855 5465](tel:+442038555465) United Kingdom, London (Toll) (local charges apply) and use **Conference ID: 854 045 319#**